

## CaSCL 2017-2018 Board Meeting

9/2/18, 1:00PM-2:00PM

1. **(1:00-1:08) Introduction** – introduced names, college, year in college, something that made us smile this week.
2. **Team Activity**
3. **(1:08-1:32) Team Discussion**
  - a. **What are you interested in?** Mia is personally interested in Latin and Biology. Isabel talks about how she is very interested in mythology. Maggie talks about how she is interested in geography, music, and her book collection. Evan talks about his interest in law, counseling, and education.
  - b. **What are your goals/aspirations?** Evan's goals are to provide greater value to the SCL, support the board, make sure this a great year. Mia's goals include to expand our SCL community possibly reach out to SCLers from other states to see how their state conventions compare and make our convention the best convention possible. Isabel talks about how she would like to be a speech therapist. John is interested in us achieving our goals. Maggie talks about her goal to transfer colleges. Evan would like to live a healthier life and explore a career that he would be passionate in pursuing.
  - c. **What value has JCL/SCL added to your life?** John discusses how we run "That's entertainment", Ludi (Olympika), and generally help in any way at convention. Mia talks about how JCL has not only inspired her interest in Latin but has also resulted in forever friendships with people who share an interest in classics. Isabel talks about how JCL is an open space where people find their place, and people are very accepting of each other. John talks about his experience as a JCL officer and his experience at nationals. Maggie talks about how she gained leadership skills, friendships, and have a lot of fun! Evan talks about his responsibilities and how they center his mind.
  - d. **What gets you excited about SCL this year?** Mia talks about the excellent people on the board as well as excitement towards convention. Isabel is excited for potentially adding more events to convention. Maggie would like to build a bridge between the JCL and the SCL. Evan wants to use our creativity to think of

new activities and gain interest. Evan wants us to bring our own background into SCL.

e. Maggie joins the conversation at (1:21).

#### 4. (1:33- 1:54) Clarify Roles

- a. **President:** How successfully are we growing the CASCL experience and how successfully is the team supported?
  - i. Chair meetings
  - ii. Oversee board
  - iii. Administer election
  - iv. Advise officers
  
- b. **Vice President:** How successfully are CASCL objectives being met?
  - i. Appoint members to oversee CAJCL events – specifically related to Ludi/Olympika (bracket of the games), That's Entertainment, etc.
  - ii. Collect dues
  - iii. Deposit income to treasury
  - iv. Disburse funds
  - v. Maintain roll of members w/ Secretary
  - vi. Publish financial report in each newsletter- report our added number of members.
  - vii. Recommend annual budget to Eboard (Executive Board)
  - viii. Oversee venmo – We confirm that this is a job of the VP.
  
- c. **Secretary:** How successfully are internal matters maintained?
  - i. Record proceedings of meetings- who should Mia send the minutes to? Everyone on the board including Kyle Smith, google form and letter of the league for regional, state, and national events.
  - ii. Circulate minutes to officers by next meeting
  - iii. Maintain business records – What is this referring to? Financial accounting.
  - iv. Maintain historical record of CSCL – deals with who attended Ludi, how many people we had? Contact Sydney to get the the historical record.

- d. **Webmaster:** How successful is the website at communicating accurate, up-to-date information?
  - i. Maintain CSCL website
    - 1. Constitution & Bylaws
    - 2. Contact addresses for each officer
  - ii. Contact John Sullivan (JCL Webmaster) concerning the web page <http://www.cajcl.org/board1.html>
    - 1. Meeting minutes, meeting schedules
    - 2. Links to national org
    - 3. Minutes online
    - 4. Maintain meeting/event schedules online
      - a. Keep in mind that Ludi is November 10
      - b. Post a schedule on the Facebook group (highlights)
  - iii. Publicize website- through facebook, possibly add an instagram? Isabel talks about how she will be a regular poster.

**5. (1:55- 1:57) Ownership of Major Functions:**

- i. SCL Growth- President
- ii. Elections- President
- iii. Finances- VP
- iv. Website- Webmaster
- v. Legal (Update Constitution/Bylaws)- Secretary
- vi. Event Coordination (SCRAM/Ludi/Convention)- **Recruitment, SCLer experience.**
- vii. Letter of the League- **Each officer will write an article. Talk about transportation, places to stay (make a google form).**
- viii. Recruitment- ??
- ix. SCL'er Experience- ??

**6. (1:57- 1:59) Roadmapping:**

- a. 2018-2019 Proposed Board Direction
  - i. Explore the value we can add to SCL'ers, JCL'ers, and sponsors
  - ii. Increase SCL participation and membership (specifically non- Woddbridge members)
  - iii. New CASCL shirts? **VP- do we have money for new shirts?**

b. Calendar:

- i. Letter of the League: **When do we want to send that out?**
- ii. Ludi: 11/10 @ St. Ignatius College Prep
- iii. SCRAM: 12/1 @ Woodbridge High School
- iv. State Convention: 3/29-3/30 @ Miramonte High School
- v. **Google form for SCLers to fill out prior to each event, preferably available before registration is closed**
- vi. **Google doc for That's Entertainment (TE) (February)**

7. **(2:00-2:01) To-Do's by Next Meeting:**

- a. Fulfill role functions, prepare for individual reports
  - i. **Secretary – update the by laws, constitution**
  - ii. **Everyone – We will discuss what we are able to accomplish by the next meeting.**
- b. Prepare for team brainstorm:
  - i. What value can we add to JCL'ers, sponsors, and SCL'ers?
  - ii. How can we increase SCL participation and membership?
- c. **Fall Letter of the League – within a week before registration**
- d. **John will look in to Aloha shirts.**

8. **(2:05)- Evan adjourns the meeting.**