



**California Junior Classical League
Executive Board Meeting**

Virtually Held
March 20, 2021, 9:00 a.m.
III - XX - MMXXI
a.d. xiii Kal. Apr.



To Do List:

All Board Members will:

- Check their emails regularly.
- Read the minutes and send corrections to secretary@cajcl.org.

Rupert Chen will:

- Continue working on the spirit competition and service project

Sonia Agarwal and Ahna Kim will:

- Prepare for Convention

Elizabeth Casey will:

- Prepare for Candidate Elections during State Convention

Jamie Kim-Worthington will:

- Finalize and send out the minutes from this meeting
- Create an abridged version of the minutes to post on Instagram

Kabir Ramzan will:

- Update Mrs. Altieri's email to remove her from the account and add Mr. Matt Davis to the email account

Important Upcoming Dates:

April 9-10, 2021: State Convention at Menlo School

May 8, 2021: Next meeting

In Attendance:

1. Ahna Kim (Menlo School) – Convention Co-President
2. Sonia Agarwal (Menlo School) – Convention Co-President
3. Ava Tynan (Saint Ignatius College Preparatory) – 1st Vice President
4. Rupert Chen (Harker School) – 2nd Vice President
5. Elizabeth Casey (Sage Hill School) – Parliamentarian
6. Jamie Kim-Worthington (Harvard-Westlake Upper School) – Secretary
7. Cara Holden (Miramonte High School) – Northern Representative
8. Meghana Krishnan (University High School) - Southern Representative
9. Kaleigh Ruegg - *Nuntius* Editor
10. Kabir Ramzan (Harker School) – Webmaster
11. Ms. Martha Altieri – State Chair
12. Ms. Katie Robinson – Scholarships Chair
13. Ms. Lisa Masoni – Treasurer, Harker Middle School Sponsor
14. Mr. Scott Paterson – Academics Chair, Harker Upper School Sponsor
15. Dr. Brian Briggs – Certamen Chair, St. Francis Sponsor
16. Ms. Jen Jordt - Menlo School Sponsor

17. Ms. Sofia Abolfathi – *Nuntius* Mentor
18. Mr. Jordan John Lee - CASCL President
19. Ms. Kiana Hu - CASCL Secretary
20. Mr. Matt Davis – Miramonte High School Sponsor
21. Ms. Grace Curcio – Webmaster Advisor, St. Ignatius Preparatory Sponsor
22. Ms. Lana Sum – St. Ignatius Preparatory Sponsor
23. Ms. Dobbie Vasquez – Open Certamen Chair, Secretary Advisor, Menlo School Sponsor
24. Mr. Josh Davis – Convention Advisor, University High School Sponsor
25. Dr. Jeffrey Feland - Sage Hill Sponsor
26. Mr. Kyle Smith-Laird – State Co-Chair, The Willows School Sponsor

Absent:

1. Sadie Almgren (Menlo-Atherton High School) – Historian
2. Mr. Jon Gumz – CASCL Advisor
3. Ms. Issy Arroyo - CASCL Parliamentarian

I. Call to Order – Rupert Chen (9:02)

- a. Rupert Chen moved to open the meeting; Cara Holden seconded the motion. The motion passed unanimously.
- b. The meeting began at 9:02.

II. Minutes from May 16th Meeting – Jamie Kim-Worthington (9:03)

- a. Jamie Kim-Worthington gave an overview of the minutes from the previous board meeting. This meeting focused on preparing for State Convention.
- b. Rupert Chen moved to approve the minutes; Kaleigh Ruegg seconded. The motion passed unanimously.

III. Reimbursement Requests – Lisa Masoni (9:06)

- a. Ms. Altieri requested a reimbursement of \$147.18 for four boxes of CAJCL materials that were shipped to Mr. Matt Davis at Miramonte High School.
- b. Rupert Chen moved to approve the reimbursement request. Kabir Ramzan seconded the motion. The motion passed unanimously.

IV. Officer Reports

Rupert Chen - (Harker School) – 2nd Vice President (9:07)

- a. Since last meeting, Rupert has been in contact with the state presidents and Ms. Vasquez on how to best run spirit. He has sent out Spirit materials and gave a shout out Miramonte for making a great example of Spirit. He has been working on making a spirit video with the board.
- b. He requested that teachers let their chapters know that submissions are open and that students submit to the Spirit Competition.

Elizabeth Casey - (Sage Hill School) – Parliamentarian (9:10)

- a. Elizabeth Casey has had a large number of student applications- 18 applications in total, not including Rupert's bid for a national office. The only position not immediately filled was Webmaster, which was eventually filled. All positions have 2 people running, except for *Nuntius*, which has more than 2 runners. She's been forming a Nominations Committee to thin out the number of candidates. The CAJCL has gotten more applications than anticipated, but Elizabeth reaffirmed that that's a good thing.
- b. There have been no applications for Convention President, Northern, or Southern Representative. Mr. Smith-Laird announced the The Willows School will host SCRAM in Los Angeles and will get the name of the Southern Rep to Elizabeth. St. Francis will be hosting the state convention next year, and Dr. Briggs is working on finding a State President. Currently the only office not filled is Northern Rep,

Sonia Agarwal & Ahna Kim - (Menlo School) – Convention Presidents (9:18)

- a. Sonia Agarwal and Ahna Kim shared questions for the board about the State Convention. There are 34 clubs registered, and there have been many submissions for pre-convention contests at the high school level. Almost nothing came in at the Middle School level.
- b. Sonia requested 3 student officers to lead the Pledge of Allegiance in Latin during one of the 3 GAs.
- c. Ahna Kim reminded the board to wear their pins during General Assemblies.
- d. Ahna Kim asked Mr. Paterson if he would lead the oath of honor during the 1st GA before the Academic Test. Mr. Paterson agreed. He said he would just read the oath of honor which will appear at the beginning of every test. Ahna said Menlo could write it if he needed help.
- e. Sonia asked if the SCL were planning to read an oath for fair play for sports. Mr. Jordan Lee responded that they'd be happy to do that.
- f. Ahna asked Cara, Rupert, Elizabeth, Mr. Smith-Laird, the SCL, and Mr. Davis for Zoom links. She asked specifically for a scheduled Zoom link to be sent. Mrs. Vasquez requested that Ahna share the Zoom document spreadsheet with the board so they could enter their links during the meeting. Ahna shared the spreadsheet and people put in their Zoom links.
- g. Ahna asked if Kabir wanted to be a moderator for the Youtube live streams. Kabir agreed and said it would be a good idea for numerous reasons.
- h. Sonia asked when Nuntius and Webmaster interviews would happen. Mrs. Vasquez said that it falls under the jurisdiction of Mr. Matt Davis and Mr. Smith-Laird. Mr. Matt Davis said that it would be best to do the interviews before convention.
- i. Sonia reminded the people hosting a Colloquium to answer an email requesting details.
- j. Ahna asked Mr. Smith-Laird if he was able to write World Series of Certamen questions. Mr. Smith-Laird said that Ms. Curcio has finished the questions already.
- k. Ahna asked Dr. Briggs about whether he was still planning to record individual student responses during Certamen. Dr. Briggs said that the only benefit would be to look at scores for Nationals, but admitted that national teams were determined primarily by the people planning on attending.. Mr. Matt Davis agreed that it was not worth the effort, and Mrs. Vasquez said it would add one more level of complexity for the scorers. Dr. Briggs said he'd adjust the scoresheet to take out the extra columns. Mrs. Vasquez requested that the scoresheet be shared with her for Open. She also said that she would share names of teachers with Dr. Briggs after the March 25 deadline.
- l. Ahna asked when Mr. Briggs was planning to break the Advanced level certamen 4th/5th place tie. Dr. Briggs said that it only determines what seeds each team goes to, and it's not too much of a priority. Dr. Briggs suggested doing it the Tuesday before the convention. Mrs. Vasquez suggested sending multiple dates/times to the two schools involved and letting them choose, or she said that Menlo would be happy to take the less advantageous placement to make things easier. Menlo's team is doing it primarily for fun and is not really competitive.
- m. Sonia asked whether Mr. Paterson was still planning on having 75-question tests. Mr. Paterson said that he was except for Classical Art and Reading Comprehension, which traditionally have fewer.. He said 1/3 of the tests have already been put into Google Forms, and he plans to do 1 test a day until they are done.
- n. Mrs. Katie Robinson brought up that there has only been one scholarship application to date, and asked the State Presidents to send a reminder about the State Convention Scholarship. She said she'd update the deadline to the 27th. Mr. Matt Davis requested a two week extension, or a week and a half. They agreed on April 1st as the new deadline.
- o. Mrs. Masoni brought up a similar concern about Graphic Arts. She said that April 1st was the latest that submissions could come in. She has made a social media post about Graphic Arts, and requested that information about Graphic Arts be posted to the website and sent to schools.
- p. Mr. Smith-Laird asked about the number of clubs registered, and Sonia said that 34 schools have registered so far. The deadline is March 25.

V. SCL Report -- Jordan Lee (9:41)

- a. Before his report, Mr. Lee asked if SCL could be part of the GA assemblies so their events could have higher turnout. Mrs. Vasquez asked if their SCL promotion could be at the same time as the honour code for sports, and Mr. Lee agreed. Mr. Lee also asked for an announcement at GA 2 in the morning, to which Sonia agreed.
- b. Mr. Lee asked what the format for That's Entertainment was, specifically whether it was Zoom or Youtube Live. Sonia and Kabir clarified that it was Youtube Livestream. Ahna asked Mr. Lee if they had the capacity to host the Youtube Livestream. He said that the SCL didn't have experience working with Youtube Live and would like to use Menlo's Live Stream. Ahna agreed. Mr. Robin Kim said that he'd be able to help. Mrs. Higa said that it'd be beneficial to use the CAJCL livestream, and she could share the account credentials with anyone who needed it.
- c. Mr. Lee reported that the SCL had been working on getting SCL registration up for State Convention and had helped with Carcer a few weeks ago. For State Convention, SCL has been working on gathering public interest for the event, and Mr. Lee has been sending registration forms to SCL. Mr. Kim and Ms. Hu have been publicizing State Convention on social media. Ms. Arroyo has been working on publicizing elections for SCL.

VI. Certamen Report – Brian Briggs (9:47)

- a. Dr. Briggs reported that Carcer went very well and commended the SCL for helping and doing a great job.
- b. Dr. Briggs asked if he should be assigning readers and collecting Zoom room links for final and semi-final rounds. Mrs. Vasquez said that she would share the teachers attending with him after the March 25 deadline for registration.
- c. Dr. Briggs asked if there were any major changes to be brought into the semi-final rounds. No one had any suggestions, so Dr. Briggs encouraged everyone to reach out with ideas.
- d. Dr. Briggs asked if SCL could be timers for Certamen rounds. Mrs. Vasquez explained the schedule, and that Certamen scorers/timers were color-coded bright yellow.
- e. Dr. Briggs asked about live-streaming Certamen finals and what he could do to help. Ahna said that they would be able to handle live-streaming the finals.

VII. Academic Testing Report -- Scott Paterson (9:54)

- a. Mr. Paterson discussed delegate numbers- he plans on using student names and schools for identification, and asked for a list of all schools attending after registration is over for his drop-down menu.
- b. With respect to access to the tests, Mr. Paterson has made a master spreadsheet of tests and links. He asked how the spreadsheet would be made available. Ahna said that the tests would be put on Sched closer to the date of the convention.
- c. With respect to the volunteer list, Mr. Paterson has put his Zoom link and address on the list. Mr. Paterson asked if he's responsible for scoring the tests and sending results out. Mrs. Vasquez explained that he'd also need to fill out student certificates for winners. She also said that Menlo would be happy to send out the certificates for him as long as he sends the winners list to them.

VIII. State Chair Report – Martha Altieri (10:00)

- a. Mrs. Altieri announced that she will be stepping down as State Chair after 25 years. She will not be able to attend the 2021 State Convention. She has discussed her replacement with the State Sponsors and Mr. Matt Davis agreed to be the next state chair. She requested from Kabir that she be removed from the state chair email and shared her new email address (martha.altieri@outlook.com) with the board for further contact.
- b. She thanked the board most graciously for their work. The board commended her on her constant support and outstanding work for the CAJCL over the years.

IV. Membership Report – Lisa Masoni (10:08)

- a. The CAJCL currently has 34 chapters and 1,478 members, which is less than a normal year but great for 2020-2021. There are 3 schools that are pending: San Luis Opisbo, Sacramento Country Day, and Basis School in San Jose.

X. New Business & Next Meeting Date (10:13)

- a. Ms. Sum informed the board that she wouldn't be able to attend the next meeting, as she will be on maternity leave.
- b. The next meeting date will be May 8, 2021, as to not conflict with graduation or AP exams.

XI. Adjournment – Rupert Chen (10:16)

- a. Rupert Chen moved to adjourn the meeting. Kabir Ramzan seconded the motion.
- b. The motion passed unanimously, and the meeting was adjourned at 10:16.

XII. Nominations Committee (10:18)

- a. After the meeting adjourned Parliamentarian Elizabeth Casey gathered 3 board members (Cara Holden, Ava Tynan, and herself) to choose two candidates to run for *Nuntius* Editor.
- b. Mr. Smith-Laird, Dr. Feland, and Mr. Davis also attended.

Respectfully submitted,
Jamie Kim-Worthington
CAJCL Secretary, 2020-2021