



California Junior Classical League  
Executive Board Meeting  
Virtually Held  
May 16, 2020 9:00 a.m.



**To Do List:**

All Board Members will:

- Check their emails regularly.
- Read the minutes and send corrections to [secretary@cajcl.org](mailto:secretary@cajcl.org).

Athena Davis will:

- Coordinate the Nationals promotional video.

Rupert Chen will:

- Transfer his email account to Kabir Ramzan.

Kabir Ramzan will:

- Send out email log-ins to all other new officers.

Ethan Yan will:

- Update the constitution to reflect the newly approved amendments.

**Important Upcoming Dates:**

July 24-29, 2020: NJCL Virtual Convention

September 26, 2020 : CAJCL Board Meeting

November 14, 2020 : Ludi at Miramonte High School

November 21, 2020 : SCRAM at University High School

April 9-10, 2021: State Convention at Menlo School

**In Attendance:**

1. Ahna Kim (Menlo School) – Convention Co-President
2. Sonia Agarwal (Menlo School) – Convention Co-President
3. Ava Tynan (Saint Ignatius College Preparatory) – 1st Vice President
4. Rupert Chen (Harker School) – 2nd Vice President and former Webmaster
5. Elizabeth Casey (Sage Hill School) – Parliamentarian
6. Chaerim Kim-Worthington (Harvard-Westlake Upper School) – Secretary
7. Sadie Almgren (Menlo-Atherton High School) – Historian
8. Cara Holden (Miramonte High School) – Northern Representative
9. Kabir Ramzan (Harker School) – Webmaster
10. Kasra Lekan - (University High School) – former Convention President
11. Sophie Reynolds - (Menlo School) – former 1<sup>st</sup> Vice President

12. Laila Abolfathi (University High School) – former 2<sup>nd</sup> Vice President
13. Ethan Yan (Menlo School) – former Parliamentarian
14. Isabelle Krochmal (Miramonte High School) – former Secretary
15. Kaleigh Ruegg (Saint Ignatius College Preparatory) – former Historian
16. Samuel Cohen (Sage Hill School) – former Southern Representative
17. Victoria Wat (Menlo School) – former Northern Representative/*Nuntius* Editor
18. Athena Davis (Miramonte High School) – NJCL 2<sup>nd</sup> Vice President
19. Ms. Martha Altieri – State Chair
20. Mr. Kyle Smith-Laird – State Co-Chair, The Willows School Sponsor
21. Ms. Katie Robinson – Scholarships Chair
22. Ms. Lisa Masoni – Treasurer, Harker Middle School Sponsor
23. Dr. Brian Briggs – Certamen Chair, St. Francis Sponsor
24. Mr. Scott Paterson – Academics Chair, Harker Upper School Sponsor
25. Ms. Sofia Abolfathi – *Nuntius* Mentor
26. Mr. Jon Gumz – CASCL Advisor
27. Mr. Matt Davis – Miramonte High School Sponsor
28. Ms. Grace Curcio – Webmaster Advisor, St. Ignatius Preparatory Sponsor
29. Ms. Lana Sum – St. Ignatius Preparatory Sponsor
30. Ms. Mercedes Barletta – Harvard-Westlake Upper School Sponsor
31. Ms. Cara Holden – Miramonte High School Sponsor
32. Dr. Feland – Sage Hill School Sponsor
33. Ms. Maria Luisa de Seta – Menlo-Atherton High School Sponsor
34. Ms. Dobbie Vasquez – Open Certamen Chair, Secretary Advisor, Menlo School Sponsor
35. Mr. Josh Davis – Convention Advisor, University High School Sponsor

Not in Attendance:

1. Ms. Sydney Higa - Media Chair
2. Ms. Mia Borlongan – CASCL President

I. Call to Order – Laila Abolfathi.

A. Laila called for a motion to begin the meeting.

**Kasra Lekan moved to open the meeting; and Samuel Cohen seconded the motion. The motion passed unanimously.**

B. The meeting began at 9:05 am.

II. Introductions of officers, sponsors and committee members: The 2019-2020 student board members each introduced themselves by giving their name, school, sponsor, and position. Additionally, the adult board members introduced themselves.

- III. Swearing in of New Officers- Laila Abolfathi
- i. Rupert Chen raised his right hand, stated his name, and swore to uphold and carry out his duties as stated in the CAJCL constitution and bylaws. He further promised to carry out the recommendations of the state chairs and to help promote Latin and the Junior Classical League during his term of office.
  - ii. The rest of the board were sworn in with similar vows.
- IV. Minutes from January 25, 2020 Board Meeting- Isabelle Krochmal gave an overview of the minutes from the previous board meeting. This meeting focused on planning for State Convention.
- V. Reimbursement Requests – Ms. Lisa Masoni explained the procedure for reimbursement.
- A. Members of the board will get an email from Rupert Chen with flight information. Ms. Lisa Masoni noted that there are 8 northern officers and 3 southern officers so board meetings will probably be in the north. She advised everyone to make flights promptly and noted that members must have a receipt to be reimbursed. Members no longer have to wait until the board meeting to be reimbursed. They simply need to send their receipt to [treasurer@cajcl.org](mailto:treasurer@cajcl.org).
  - B. Regarding other reimbursements, if members would like other reimbursements, they must bring it up in front of the board.
  - C. Laila Abolfathi asked for a reimbursement request for one month of Zoom to set up the board meeting, costing \$14.99.

**Samuel Cohen moved to approve the reimbursement, and Rupert Chen seconded. The motion passed unanimously.**

- VI. 2019-2020 Officer Reports
1. Kasra Lekan - University High School - Convention President
    - i. Kasra noted that we didn't have a state convention, but said that they were finishing up their finances in order to reimburse JCLers, probably \$80.00 of the \$100.00 each paid.
    - ii. He expressed his disappointment and thanked those who supported him throughout the year.
  2. Sophie Reynolds - Menlo School – 1<sup>st</sup> Vice President
    - i. Sophie focused on recruiting new schools. She sent follow-up emails to schools nearby University High School and those who attended SCRAM. She heard back from several homeschooled schools.
    - ii. She created a webpage called “Convention Contests,” which had tips for publicity and videos from NJCL spirit.
  3. Laila Abolfathi - University High School – 2<sup>nd</sup> Vice President

- i. Up until the cancellation of State Convention, Laila prepared for the service project. She still has materials and will try to complete the service project as much as she is able.
  - ii. Laila also worked to prepare this board meeting.
4. Ethan Yan - Menlo School – Parliamentarian
  - i. Ethan’s main responsibility was the election process. He said that 13/33 schools voted. There were initially a number of people who applied for 1st vice president and secretary. Those who did not make the first cut chose to apply for other open positions. The one new school that put forth a candidate was Menlo-Atherton. We welcome Saide Almgren to the board.
  - ii. Ethan also announced that all the amendments passed and promised to update the constitution online.
  - iii. The passage of Proposition A allowed the Board to approve amendments to the CAJCL Constitution in line with amendments to the NJCL Constitution. Ethan proposed that a chapter now be defined as consisting of at least one person, instead of five, in line with changes to the NJCL Constitution in 2019.
  - iv. Ms. Lisa Masoni asked if they needed an ACL member to be a chapter. Ethan responded that they did in both our constitution and the national constitution.

**Ethan moved to approve the definition of a chapter as one student member and an ACL member adult, and Rupert seconded. The motion passed unanimously.**

- v. Finally Ethan congratulated everyone who ran for CAJCL office and everyone who won.
5. Isabelle Krochmal - Miramonte High School - Secretary
  - i. Isabelle focused on the minutes, took minutes at the January meeting and cleaned them up, and wrote an article about the board meeting for the *Nuntius*. She additionally created social media posts.
  - ii. She also posted a question on the online forum for the CA secretary candidates.
  - iii. She placed the contact sheet in the drive and wrote her final reflection in an article for the *Nuntius*.
6. At this time (9:39 am), Ahna Kim arrived after regaining internet at home and was sworn in by Rupert Chen.
7. Kaleigh Ruegg - Saint Ignatius College Preparatory - Historian
  - i. Kaleigh submitted California photos to the NJCL scrapbook and updated terms and conditions to the Flickr page.
  - ii. CAJCL won honorable mention for January and April from NJCL.
8. Samuel Cohen - Sage Hill School – Southern Representative
  - i. Samuel reviewed the applications for Southern Representative.

- ii. He also wrote his final reflection.
- 9. At this time (9:48 am), Laila screenshared the scrapbook and the board commended Kaleigh for her hard work.
- 10. Victoria Wat - Menlo School – Northern Representative/*Nuntius* Editor
  - i. Victoria spent time uploading the Ludi materials into the CAJCL folder.
  - ii. She published the *Nuntius* edition on February 15th.
  - iii. She wrote CAJCL updates for the Torch US.
  - iv. She is currently finishing up the next *Nuntius* edition.
- 11. Rupert Chen - Harker School – Webmaster
  - i. Along with various website updates like the convention contests, Rupert updated the elections page.
  - ii. He made improvements for the national website contest and submitted every month..
  - iii. Finally, he worked on a website contest for the state level, and proposed a yearly website contest for State Convention. Ms. Lisa Masoni stated that the national website contest has separate judges for each aspect of the scrapbook. Athena Davis said that the Coco judges scrapbook at the national level, but Mrs. Vasquez (who was in charge of the website while she was on committee) said that the only aspect the student officer is involved in is setting the rules at the beginning of the contest with the adult who oversees the entire contest and keeping track of points for the monthly submissions. There are about 23 adults who judge the contest. Ms. Vasquez suggested focusing on the National competitions instead since it requires so much adult input. Ms. Martha Altieri suggested to table it until the fall.

VII. State Chair Report – Ms. Martha Altieri and Mr. Kyle Smith-Laird

- i. New officer expectations
  - a. Ms. Altieri noted that the main method of communication in CAJCL is email. Everyone should check it regularly and should stay in touch with other board members.
  - b. Rupert said that he would transfer his email to Kabir, who will in turn send out email information to the other board members.
- ii. NJCL Convention
  - a. This year’s national convention was cancelled on May 8, but it will go online. Stay tuned for more information from NJCL.
  - b. The next convention will be held in San Diego and we will be hosting it.. Mrs. Altieri commented that, because Comicon is in San Diego very close to the time of our convention, prices may be higher than usual. She and Laila discussed an online video at the 2020 convention to promote the 2021 Convention. Mr. Brian

Briggs suggested using video stock footage from the university and from the city of San Diego. Athena Davis said that she and the Miramonte delegation would take this project on.

- iii. Mr. Kyle Smith-Laird reminded the incoming officers of their responsibility to attend the 3 remaining board meetings, Ludi or SCRAM, and state convention, and he encouraged them to reach out to their sponsors and other board members.

VIII. Certamen Report – Dr. Brian Briggs

- i. Dr. Brian Briggs sent out online options for certamen, such as Long Island E-Certamen and a group of students from Harvard-Westlake organizing a state invitational, lasting from June 29-July 9.
- ii. We should look out for more information about both of these in the near future.

IX. SCL Report – Jon Gumz

- i. SCL plans on hosting a virtual meeting on June 13th.
- ii. They have also been hosting mixers, posting on social media, and focusing on increasing membership by reaching out to potential SCLers.

X. CAJCL Scholarship Report – Ms. Katie Robinson

- i. At the beginning of the year, the account balance was \$32,465. At the end, the balance was \$28,376.48. There was a \$4,910 income, and \$9,000 was given out in scholarships.
- ii. The new 2021 scholarship flier has been posted to the website and sent out to schools.
- iii. The scholarships that are expiring this summer are St. Francis's Danielle Bailez, Loyola's Nicholas Duran, and Sage Hill's Justin Sung. Students with the last names Hasanain and Lee have also not applied for their scholarship funds, but she does not know what schools they are from.
- iv. We gave out five scholarships, and, due to the state convention cancellation, the winners were emailed personally. The names and schools of the recipients were posted on the website, and the announcement was posted in the spring *Nuntius*.

Scholarship winners:

- 1. Isabel Arroyo - Marlborough School
- 2. Athena Davis - Miramonte High School
- 3. Jeffrey Fung - The Harker School
- 4. Kasra Lekan- University High School
- 5. Sarah Martin- Sage Hill School
- v. The scholarship google form has been updated.

XI. Treasurer Report – Ms. Lisa Masoni

- i. Final accounting of JCL chapters & delegates
  - a. Ms. Lisa Masoni sent out this year's report to the Board email. The fiscal year

lasted from May 1, 2019 to April 20, 2020.

- b. The expenses totalled to \$14,720 and the income totalled to \$13,683. The CAJCL bank account has a \$28,092 balance.
- ii. New Chapters
  - a. The CAJCL is ending the year with 52 chapters and 2,190 members, which is about equivalent to last year.
  - b. Lowell High School in San Diego has joined this year for the first time.
- iii. Chapters that didn't renew: The Academy, Bentley Middle School, Convent and Stuart Hall, Fairmont Prep, Live Oak, Mayfield, Orange Lutheran, St. Margaret's Middle School, and Saint Paul's
- iv. Mr. Josh Davis noted that University High intends to make a donation to the state. CAJCL has become a 5013C non-profit, and Ms. Lisa Masoni filed a 990N to become a non-profit.

**A motion was made to approve \$25 for a California tax form. Rupert Chen moved to approve, and Kasra Lekan seconded the motion. The motion passed unanimously.**

- XII. Athena Davis's Report - Miramonte High School - NJCL 2nd Vice President
  - i. Athena encouraged officers to come to the virtual National convention. As NJCL 2nd VP, she has been working on a virtual service project and the spirit contest.
  - ii. Ms. Katie Robinson commended her efforts.
- XIII. New Business & Next Meeting Date
  - i. The next meeting will be held on Zoom on September 26.
  - ii. SCRAM will be held November 21, and Ludi November 14.
  - iii. Sonia Agarwal asked two questions regarding next State Convention:
    - a. Sonia Agarwal asked whether day-of registration for all convention contests, such as Dramatic Interpretation/Oratory and Creative Arts, was necessary. Mr. Josh Davis reminded us that preconvention registration is really only for delegates to see what possible contests they may want to enter. The host school does not need to know this (except for the academic tests and dietary restrictions).
    - b. Mr. Jon Gumz said that reconirms for sports is not necessary. They handle the kids as they arrive.
    - c. Dr. Brian Briggs noted that in the past, there has been problems with Oratory, with the numbers being drastically different from the signup sheets from the day before. Ms. Martha Altieri suggested reminding people to come at the beginning of Oratory if the student has no conflicts, so that students with conflicts would be able to still participate when they are free.
    - d. There will be reconirms for Open Certamen.
    - e. That's Entertainment was proposed to be moved to directly after dinner and to be

the focus of the evening's entertainment. Uni had planned to do this and Menlo thought they would like to try it as well. The SCL now has a good number of experienced and capable students to run the event.

XIV. Adjournment - Laila Abolfathi

- i. Laila asked for a motion to adjourn.

**Kasra Lekan moved to adjourn, and Ava Tynan seconded. The motion passed unanimously.**

- ii. The meeting was adjourned at 10:58 am.

Respectfully submitted,  
Chaerim Kim-Worthington  
CAJCL Secretary, 2020-2021