



**California Junior Classical League
Executive Board Meeting**

Virtually Held

September 7, 2024, 9:00 a.m.

IX • VII • MMXXIV

a.d. VII Idus Septembres, MMDCCLXXVII A.U.C.

Important Upcoming Dates:

Ludi - October 26th, 2024

SCRAM - November 16th, 2024

Next Board Meeting - January 11th, 2025 (8am-11am)

CARCER - February 22nd, 2025

State Convention - March 28th-29th, 2025

To-Do List FROM 9/7/24 meeting FOR 1/11/25 Meeting

All Board and Executive Committee members will

- Check their emails regularly
- Wear their CAJCL pins at Ludi, SCRAM, and convention

All Board members will

- Think about whether they want to continue with officer pins or do something else to distinguish themselves as officers. Look at the discussion in the minutes below.

All Executive Committee members will

- Check Mr. Paterson's [google form](#) about helping to write tests
- Review your part of the White Book to check accuracy and make changes in the margin by 9/23. See your email from dobbiepv@gmail.com

Yoyo Li will

- ~~Continue research for spirit and service ideas for individual chapters~~

Deya Murthy/Northern Reps will:

- ~~Consider reducing the number of tests at Ludi~~

Claire Sueyoshi and Baominh Dang will

- Meet with the northern academic team to discuss testing
- Finalize plan for name tags

Michael Corrigan and Christopher Burke will

- Reach out to schools and parents to gather help for convention
- Create video promotion
- ~~Reach out to hotels about listings for norecal schools~~
- ~~Reach out to food trucks/local businesses to coordinate food~~

Miles Hexun will

- Reach out to the San Diego schools that might be interested in attending SCRAM/convention this year because of their proximity
- Work with the Northern and Southern Reps to compile a list of schools to reach out to based on those who take the NLE in their areas (list coming from Mr. Davis). They do NOT need to join JCL for this.
- Reach out to Nevada and Hawaii JCL boards about attending SCRAM/Ludi/convention
- Send Ameera a list of all registered chapters for this year
- Send out presentation about JCL opportunities to new schools
- Reach out to Will and Ameera to work on social media posts
- Contact Mr. Muth about certamen opportunities (the possible Stanford tournament and the NJCL tournament on Nov. 2)
- Send out the pictures of University's *Salutatio* to Mr. Gumz for social media

William Farrell will

- Send photos from the historian account to Miles for his recruitment presentation
- Begin working on the state scrapbook based on his Hercules theme
- Look into the cost of hoodies or t-shirts or sweatshirts for officers
- Send out a link to chapters to include pictures from their local events

Sachin Sandhu will

- Talk with Mr. Smith-Laird about constitutional amendments and elections
- Write an article for *Nuntius* Editor to put out the call for possible candidates.
- Contact sponsors about elections after talking with Mr. Smith-Laird about the best time to do this

Ameera Ramzan will

- ~~Finalize the meeting minutes for 9/7~~
- ~~Send the 9/7 minutes to all board and committee members and to Jun to publish on the website~~
- ~~Create an SCL version of the logo and send it to Kevin~~
- Finish board contact sheet

- Create virtual suggestion box to post on the website
- Explore the possibilities of posting meeting highlights on social media and on the website
- Create letterhead for states
- ~~Send out CAJCL styling key for social media posts~~

Celine Wang will

- Work on the Fall *Nuntius*
- Check prices for Joomag and switch software if it is too expensive. Work with Felix on this.

Jun Choi will

- ~~Ensure that all officers are receiving board emails (add Felix and Mr. Conant)~~
- ~~Add Christopher's photo to the board page~~

Felix Chen will

- ~~Send California essay winners to Celine, perhaps with an essay or two?~~
- Keep CAJCL posted on national events
- Work with Celine to find the best platform for the *Nuntius*

Kevin Corrigan will

- ~~Pass on information about helping out at Ludi to his SCL team~~

Mr. Davis will:

- Meet with the convention presidents to discuss registration logistics
- Reach out to NLE and send Miles a list of schools registered for the exam
- Make sure the Michael and Christopher get their officer pins

Dr. Briggs will

- Contact sponsors about interest in national certamen tournament
- Try to involve more schools for career and reach out to southern schools for hosting
- Look into trophies or medals for winning certamen teams at states and let Ms. Vasquez know
- Contact the webmaster with certamen resources

Mr. Smith-Laird will

- Contact Sanchin about constitution amendments and responsibilities

Mr. Gumz will

- Send the pickleball rules to SCL for Ludi

Ms. Alimento will

- Look into adding a paypal link to our website and talk to Ms. Masoni about that
- Send the announcement to the editor and webmaster for the scholarships

Ms. Vasquez will

- Consolidate all awards and send them out to the committee to look at and to the host school for convention once it is finalized
- Talk with the host school about the overall school awards

- Write Open Certamen questions for convention and coordinate with the host school Certamen Chair
- Talk with Dr. Briggs about medals/trophies for Advanced Certamen winners.

****NB: Robert's Rules 11th edition says "the name of the seconded should not be entered [in the minutes] unless ordered by the assembly." This rule will be implemented at the next meeting.**

In Attendance:

2024-2025 Officers

1. Yoyo Li (Sage Hill School) – 2nd Vice President
2. Parker Hjortsvang and Alex Cleveland (Miramonte High School) – Northern Representatives
3. Claire Sueyoshi and Baominh Dang (Sage Hill School) – Southern Representatives
4. Michael Corrigan and Christopher Burke (Woodbridge High School and University High School) – Convention Presidents
5. Miles Hexun (University High School) – 1st Vice President
6. Ameera Ramzan (The Harker School) – Secretary
7. William Farrell (The Menlo School) – Historian
8. Jun Choi (University High School) – Webmaster
9. Celine Wang (Harvard-Westlake) – *Nuntius* Editor
10. Felix Chen (The Harker School) – NJCL Editor

Adults

11. Mr. Kyle Smith-Laird – State Co-Chair, Parliamentarian Mentor
12. Mr. Matt Davis (Miramonte Sponsor) – State Chair, 2nd VP Mentor, Ludi Sponsor
13. Dr. Brian Briggs (St. Francis High School Sponsor) – Certamen Chair
14. Mr. Kevin Corrigan – CASCL President
15. Ms. Dobbie Vasquez (Menlo School Sponsor Emerita) – Open Certamen Chair, Secretary Mentor
16. Ms. Jen Jordt (Menlo School Sponsor) – Creative Arts Chair, Historian Mentor
17. Ms. Marisa Alimento (Crossroads School Sponsor) – Scholarships Chair
18. Mr. Fred Muth (Loyola High School Sponsor) – Registration Co-Chair
19. Dr. Feland (SCRAM and Sage Hill Sponsor)
20. Ms. Katrina Watson – CASCL Vice President
21. Mr. Jon Gumz – CASCL Advisor, Social Media Chair

In absentia:

22. Sachin Sandhu (The Menlo School) – Parliamentarian
23. Ms. Lisa Masoni (Harker Middle School) – Treasurer/Graphic Arts Chair

24. Mr. Scott Paterson (Harker School Sponsor) – Academic Chair
25. Ms. Grace Curcio (St. Ignatius College Preparatory Sponsor) – Webmaster Mentor
26. Mr. Mark Michalak (Convention Co-Host, University Sponsor)
27. Mr. John Conant (Convention Co-Host, Woodbridge Sponsor)

1. Call to Order – Yoyo Li opened the first meeting of the CAJCL Executive Board for the 2024-2025 term at 9:03 am.

2. Minutes from 5/4/24 Meeting – Ameera Ramzan read the summary of the minutes from the third CAJCL board meeting. Miles Hexun moved to approve the minutes. Christopher Burke seconded. The motion passed.

3. Reimbursement Requests – Lisa Masoni

- a. Ms. Masoni was absent, so Mr. Smith-Laird presented the report on her behalf.
 - i. Yoyo Li submitted a reimbursement request for \$1,187.65 spirit supplies used at National Convention.
 - ii. Mr. Matt Davis also submitted a request for \$820 for national convention registration as well as a request for \$922.97 for flights to national convention. The total reimbursement request would then be \$1742.97.
- b. Christopher Burke moved to approve all reimbursement requests. Baominh Dang seconded. The motion passed.

4. 2024 Convention Final Financial Report – The Menlo School

- a. The business office had misattributed certain charges to our account, but the issues are cleared now. Our actual total that we brought in is \$10,054.40.
- b. \$5,200.20 was cut a week ago, and Ms. Masoni should receive that amount soon.

5. Picture for the Scrapbook (9:12 am) – William Farrell took a screenshot of the Zoom for the scrapbook.

6. Officer Reports

Yoyo Li (Sage Hill) – 2nd Vice President

- a. In July, Yoyo sent out emails reminding people about details for nationals, such as t-shirt sizes, packing lists, academic/arts contests, and information.
- b. She attended nationals and led spirit practice at fellowship. We won third place.
 - i. She had ordered spirit props, t-shirts, and signs for nationals.
 - ii. She coordinated a service project, which was collecting school supplies. She thanked everyone who contributed.
 - iii. She gave a closing speech about what JCL means to her.
 - iv. She connected with other 2nd Vice Presidents from different states.
- c. In August, she prepared for the September 7th board meeting.

- i. She also started planning the service project for Ludi and SCRAM and contacted the northern and southern representatives. She is continuing to do more research for spirit and service ideas.
 - 1. For SCRAM, we will work with the anti-cruelty society by making pet toys, like catnip cat toys. She made a flyer for this activity
 - 2. Ludi is doing the same.
- ii. She worked on her *Nuntius* Article about service opportunities.
- iii. She also submitted her photo for the website.
- d. Mr. Davis thanked Yoyo for the work and spirit preparation she did during nationals.
- e. Yoyo also reminded the board that they can email her if they want service opportunities to lead at their own chapters.

Will Farrell (Menlo) - Historian

- a. Will asked for photos and memories from nationals since he wasn't able to attend.
- b. Felix is going to send [them](#).
- c. He has brainstormed themes for scrapbook and was interested in doing Hercules' 12 labors, which also connects with the NJCL theme. He said that every four pages would have something about each labor.
- d. He was able to log into all the programs and become familiar with the scrapbooking software that we use.
- e. He mentioned that he wanted to create videos from different events, so he started planning out the drafts for Ludi and States videos.
- f. He asked if we are making a hoodie for officers this year.
 - i. Yoyo mentioned there were crewnecks worn at state conventions last year.
 - ii. Ms. Vasquez asked if officers still wanted the pins. They are small and can be worn over anything whatever the weather and pinned on name badges, but at the moment we are not using them. She suggested we all wear them at Ludi and SCRAM and see how it goes.
 - iii. This will be on the agenda at the next board meeting in January.
 - iv. Will will look into costs.
- g. Miles asked for photos from the historian account to use for his CAJCL recruitment presentation and advertisement.
- h. Dr. Briggs asked if videos would be included into the scrapbook.
 - i. Will clarified that the scrapbook would just have photos and publish the videos separately on social media.
 - ii. Ms. Jordt added that videos are starting to be embedded in many digital scrapbooks from other state historians.
 - iii. Will agreed that it was a good idea.
- i. Christopher Burke asked if Will wanted photos from local chapter events

- i. Will said that local chapter event photos are essential.
- ii. He will send out a link to chapters to forward pictures to him.
- j. Ms. Vasquez asked who is paying for hoodies.
 - i. Will said that each officer would probably pay for their own hoodie. He would send out the link to the design on a website, so individuals can buy it off the website.
 - ii. Ms. Vasquez added that some years we paid for them ourselves and other times we didn't. Yoyo said we did last year.
 - iii. Mr. Davis said that the cost was covered when we didn't have expenses for nationals during Covid.

Alex Cleveland and Parker Hjortsvang (Miramonte) - Northern Reps

- a. They presented a [slideshow](#) about planning for Ludi.
 - i. They are planning to have two activity/Olympika sessions, one in the morning and one in the afternoon.
 - ii. Both blocks will have different activities, but some activities might occur throughout the entire day.
 - iii. The community service will be making DIY toys, like cat toys, pompoms, dog toys, and stuffed heart out of string, fleece, and stuffing, for the Anti-Cruelty Society
 - iv. The various test options include Reading comp (Novice, Intermediate, Advanced), Classical Art, Vocab, MQA, Ancient geography, Grammar, Daily Life, History, Pentathlon, Derivatives, and Mythology.
 - 1. Ms. Vasquez mentioned that there were a lot of tests (ex. Classical Art) and said there might be a lot of work required to complete everything in time to give out awards that day.
 - 2. Mr. Muth, who runs awards with Mr. Altieri, agreed that simplicity is probably key. He said to consider to see if they could reduce the number of tests.
 - 3. Alex said they are coordinating w/ SCRAM to write half each.
 - 4. Dr. Briggs also mentioned that there were multiple levels which added more complexity.
 - v. Open certamen will take place in the afternoon for different levels.
 - vi. For breakfast, there will be donuts and drinks, and for lunch, there will be Mexican food.
 - vii. Ludi will potentially start around 9:30, followed by the general assembly, testing, and the morning activity session before lunch. In the afternoon, there will be a second activity session, colloquia, and will end around 4:30.
 - 1. Dr. Briggs asked if the time could be pushed forward to 9-4

- instead. St. Francis needs to leave earlier since they are far away and have homecoming the same day.
2. Mr. Davis clarified the finalized timing: registration starts at 8:30 and general assembly at 9.
 3. Miles asked about having a colloquium about state and nationals. He can lead one at Ludi and help out in any way needed.
- viii. Kevin asked which events they would like SCL to help out with. Mr. Davis said that sports, particularly dodgeball, and sorting the testing would be the main aspects to help out with.
1. Kevin would pass on the information to his team.
 2. Kevin doesn't know if SCL can help out with pickleball since they haven't helped run it before.
 3. Mr. Davis asked Mr. Gumz to send the pickleball rules.

Baominh Dang and Claire Sueyoshi (Sage Hill) - Southern Reps

- a. TK burgers will be serving lunch with options including cheese burgers, chicken sandwiches, veggie burgers, lettuce wraps, fries, and water.
 - i. Kevin asked how much they are charging per meal, since he is researching that for convention. Baominh said that each meal per person is \$8.49 and \$2 for fries per person. The truck will be there for 1.5 hour serving time. It was an easy process.
 - ii. Dr. Briggs asked how that compared with the price with In-N-Out Burgers. Michael said it was around \$8,500 for 1000 people.
 - iii. Baominh said that In-N-Out had a corporate event that day and couldn't help.
 - iv. Ms. Alimento asked if TK Burgers would be able to manage a huge crowd. Baominh said that students were asked to provide their choice of meal, so that TK burgers can have an accurate number. TK Burgers brings 10% extra to the event just in case. Their serving times are fast.
- b. They have finished up the waivers for registration and wrote schedules.
 - i. They are finishing up the flyers and other small details.
 - ii. They aim to send out a packet this week and also email the packet to Jun to post on the website.
 - iii. They have already sent out drafts for the programs as well.
- c. They have reached out to SCL about their involvement in SCRAM.
- d. 9 tests are completed. They have communicated with Deya from the north about dividing the test preparation. They have chairs checking the accuracy of the tests as well.
 - i. They have added another testing block in the afternoon for less taken tests, like art and geography.
 1. History will be in this block.
 2. Again there was a question about whether the grading could be done in time and whether there were too many tests for SCRAM.

- ii. They plan on having a zoom with the north to discuss the academics.
- iii. For the SCRAM workshops, they have received confirmation from two professors, one from UCI and the other from UCLA. They are still waiting on a few other professors to write back.
- e. Baominh wanted to clarify the registration process.
 - i. Mr. Davis said that they should send out packets, and they will register on the database which all chapters have access to.
 - ii. The registered chapters will receive an email from the database with a spreadsheet for chapters to put their information on.
 - 1. Unshare google sheet after they have registered and then generate name tags, costs, etc. On the spreadsheet, they will determine a charge per school , based on \$30 per student. Baominh confirmed that the spreadsheet had been created.
 - 2. Baominh asked Mr. Davis if File Maker is still used to generate name tags. Mr. Davis said that they could generate the tags through Avery, but it is something they have time to figure out.
- f. Mr. Davis confirmed the date for SCRAM on November 16th and said that he will be attending SCRAM.
- g. Ms. Alimento asked if the reps needed any help with the art projects. Claire said that they already have a lot of supplies from their art chair. Instructions will be written by the art chair for all events.

Michael Corrigan and Christopher Burke (Woodbridge and University) - Convention President Reports

- a. They have created respective boards and divided tasks between the schools.
 - i. University is focusing on publicity.
 - ii. Woodbridge is focusing on food and hospitality, since they understand their school's layout.
 - iii. There is a shared committee for budgeting.
 - iv. Miles asked how big of a staff convention they would need.
 - 1. Mr. Davis said that Miramonte needed around 15 people to help organize, and they had more people for the actual event.
 - 2. Mr. Davis said that swimming and tennis can be hard to organize/can be avoided, but standard sports can be organized by SCLers.
 - 3. Mr. Jordt said that at Menlo they had tons of parents help out as well. At Menlo the parents of the convention chairs contacted all the Menlo parents after Menlo told them what they needed when.
 - 4. Mr. Davis said that they should recruit parents, who are active in the school community, to help out. Having a parent can reduce the

stress of the convention presidents. Usually there is one or two parents in charge of contacting other parents.

- v. Dr. Briggs said to be open to Mr. Davis and communicate about what they need help with. Mr. Davis can find people/schools to pitch in and to take care of tasks. Christopher confirmed that he would be reaching out to schools.
- b. They are looking for colloquia speakers for convention and asked for any contacts in southern California.
 - i. Dr. Briggs offered to be a speaker if necessary.
 - ii. Claire mentioned that one professor from their SCRAM colloquia can attend at states as well.
 - iii. Christopher asked if it was still their responsibility to reach out to colloquia speakers. Yoyo and Miles clarified that southern reps will handle that.
- c. They have completed the facility requests and are just waiting on one building to be confirmed.
- d. They are planning a video promotion.
- e. Some San Diego schools might be able to join this year, since it is more accessible. Miles will reach out to them.
- f. They are planning on charging \$130 per person. They are planning to send a google form for participants and event sign ups.
 - i. These numbers would just be estimates for right now, but they would like to gather a sense of approximations.
 - ii. Mr. Davis suggested meeting soon to discuss registration since that is especially important. FileMaker Pro is what generates award results, a crucial part of convention.
- g. They have reached out to [hotels](#) to get listings for northern California schools.
- h. They have reached out to [food trucks](#) with food that is planned.
 - i. Mr. Davis mentioned an association called Off the Grid, which makes it easier to coordinate food trucks in the North. They do charge a commission. Michael said that they had someone reach out about an organization like that, but they still need to look into it.
 - ii. Mr. Davis suggested ordering from local businesses for some meals (in the past there was a bbq place near Woodbridge that was great).
 - iii. Baominh said it took around 3 days to confirm with TK Burgers.

Miles Hexun (University) – 1st Vice President

- a. He attended national conventions and helped Yoyo with spirit.
 - i. He also met with other state officers (mainly other 1st vice presidents) and worked on project planning.

- ii. He has connected with national convention presidents from last year and this year.
- b. He aided two chapters in the CAJCL registration process, but he will be reaching out to more people.
 - i. He has been working on recruitment presentations about what CAJCL and NJCL are about and what opportunities they offer.
 - ii. He has presented to classes at University about it.
 - iii. He has created a step by step guide on how to register for CAJCL and NJCL chapters to help people have less questions
- c. He wants to obtain a list of more programs from two sources: the NLE and college board to find AP Latin schools. Mr. Davis will send him the NLE list.
- d. He is planning to have posts on social media for publicity efforts about how/why to join JCL and about opportunities within the state and national organizations.
- e. He wrote two fall *Nuntius* articles.
- f. He has worked with convention presidents about state convention planning.
- g. He connected with Krish Sharma, who is the outgoing national convention president and is moving to California to attend Stanford. He is enthusiastic about growing the JCL community.
 - i. Krish wants to hold a Stanford certamen tournament for teams.
 - 1. Dr. Briggs mentioned that there was a Stanford certamen tournament in fall of 2019, but the timing was too close to Ludi and too early in the year. Not many schools came. Ms. Alimento also mentioned that Cal used to host tournaments as well.
 - 2. Miles said it could be around winter break, and Dr. Briggs added that it would be able to lead into other certamen comps. Ms. Alimento said Crossroads has also hosted a certamen comp in January in the past.
 - 3. Miles can contact Mr. Muth as he is involved in certamen. Mr. Muth mentioned that NJCL is hosting mirror tournaments.
 - ii. He also is looking to possibly help coach the national certamen teams.
 - iii. Finally he wants to focus on how to improve participation of registered chapters
- h. Miles wants to compile a list of schools to reach out to. He also has lists in his drive.
 - i. Baominh mentioned that he has a list of southern schools as well, which consists mostly of JCL schools but some are added that aren't in JCL yet.
 - ii. Dr. Briggs also mentioned reaching out to Hawaii and Nevada schools for States since they were interested. Baominh added that Las Vegas schools have attended SCRAM and Ludi in the past and States in the past and that they are on their mailing list.

- iii. Mr. Davis encouraged sending something about SCRAM and states out to Hawaii. Felix Chen mentioned that his co-officer, Audrey, might be interested. Miles said he would reach out to her.
- iv. Christopher asked if they should reach out to schools or boards. Mr. Davis said boards.
- v. Dr. Briggs asked Miles to contact Ms. Masoni for schools that haven't registered yet. Ms. Masoni did tell Miles about Valley Christian.
- i. Ameera asked for a list of registered schools from last year. Miles will send the information over.
- j. Miles has worked on a [presentation](#) about what people can do within JCL. This can also be shared with individual chapters and recruitment.
 - i. He will send this out to new schools and will share it with officers so that students within the schools can share it.

Sanchin (Menlo) – Parliamentarian

- a. Sanchin was not present at the meeting. His advisor, Mr. Smith-Laird, hasn't heard from him and will email him.
- b. Sanchin sent an email to Yoyo about something coming up, and Ms. Jordt said he had said that he mentioned he would miss class, but not anything about our meeting. She promised a conversation with him right away.
- c. Mr. Smith-Laird will ask Sanchin to look at the constitution and bylaws to amend election procedures to prevent states of emergencies and to encourage a diversity of regions/schools.
- d. Mr. Smith-Laird will ask him to contact sponsors about elections and the *Nuntius* Editor to put out the call.
 - i. Miles added that Sanchin was assigned to write an article about elections.
 - ii. Sanchin will hopefully also be able to speak at Ludi.
 - iii. Who can speak at SCRAM?
- e. Felix mentioned that Nationals might change elections to have editors/webmasters submit a portfolio.
 - i. Mr. Smith-Laird said that if nothing has been written in the constitution to contradict that, he supports it.
 - ii. Felix will send that information to parliamentarian and co-chair.
- f. Mr. Davis mentioned that 50% of the profits from SCRAM and Ludi should go to CAJCL and it can go to the scholarships. It needs to be written clearly in the constitution as loose language looks like money laundering. Also it makes it easier for local JCLs to ask their school to send 50% of the profits to CAJCL.

Ameera Ramzan (Harker) – Secretary

- a. Ameera wrote the summary of the May meeting minute and prepared the meeting minutes outline for today.
 - i. A friend helped them create the new CAJCL logo for this year based on the theme to include at the top of the meeting minutes and on the letterhead.
 - ii. Kevin also asked for an SCL version of the logo.
- b. They also sent out the board contact sheet [form](#) and reminded all new officers to fill that out.
- c. They sent officer info to Northern representative for the Ludi cover letter
- d. They reached out to the 1st VP to get a list of registered chapter emails to send the meeting notes, summaries, and important highlights to.
- e. They also want to create social media posts highlighting important information discussed at board meetings. An example can be found [here](#).
- f. They also pitched the idea for a virtual suggestion box and an officer open forum at Ludi/SCRAM.
 - i. Yoyo said a google form would be a good idea. Yoyo also approved an open forum/candidacy workshop as that is something the parliamentarian hosts every year. Yoyo said she would contact the south about that as well.
 - ii. Parker said that officer workshops would be beneficial and a wide range of roles is useful for officers interested in running in an upcoming election.
- g. Ms. Alimento asked for the letterhead for States.

Celine Wang (Harvard Westlake) – *Nuntius* Editor

- a. She sent an email to all the officers about what articles they are writing.
 - i. She wants to publish the Fall *Nuntius* to be published in November to fit in some halloween themes.
- b. She is working on a form for submission and adding more photos/colors for a magazine-style edition.
- c. We ran out of free trial Joomag for *Nuntius* software
 - i. Kevin mentioned that it might be helpful to get board approval for the expense for the software.
 - ii. Several board members also advised contacting Ms. Masoni.
 - iii. Celine hasn't gotten an email back from customer service, so she doesn't know the price.
 - iv. Felix suggested google slides or canva as an alternative since Joomag isn't a necessity. Celine said she was going to switch platforms if Joomag doesn't respond

Jun Choi (University) – Webmaster

- a. He helped transfer board emails.

- b. He made updates to the website.
 - i. He published Spring *Nuntius* and May meeting minutes on the website.
 - ii. He updated the convention theme and 24-25 events on the home page.
 - iii. He finished updating the board page with new names and photos.
 - iv. He moved the minutes sections to “about,” so it is easier to find.
 - v. He updated chapter information on the membership page and added the member-at-large forms.
 - vi. He talked to Felix about fixing *Nuntius* links.
- c. Michael asked if they wanted to add Christopher to the board members.
 - i. Jun said that he would add it after he received Christopher’s photo.
 - ii. Mr. Davis wanted to make sure that Christopher was getting emails.
 - iii. Felix and Mr. Conant also hadn’t been getting board emails, so Mr. Davis wanted to make sure that Jun added them both to the list.

Felix Chen (Harker) – NJCL Editor

- a. NJCL had its first officer meeting. He has met a few times with his mentor to start working on the Fall *Torch*.
- b. He is headed to Miami, Ohio, for an in-person meeting soon.
- c. He has reached out to state board officers, 1st VP and editors, for publications. He also reached out to national essay contest winners and put them together for academic journalism.
 - i. Miles asked if there was anything he needed to help Felix with for publicity.
 - ii. Felix said he reached out to 1st VPs only when the boards didn’t have *Nuntius* Editors.
- d. Christopher asked if there was anything they needed to help with for NJCL convention publicity. Felix suggested that all members should be registered for JCL since people from his school couldn’t attend because they weren’t registered. Felix said that students who went from last year could also speak about how they liked the event.
 - i. Mr. Davis emphasized that the board can accommodate expenses for the National Convention for those who want to go and simply can’t afford it.
 - ii. Also he reminded us that there is always a way to register late for any members interested in the National Convention. Contact Mr. Davis who will talk to the National Office.
- e. Celine asked if she could write an article about someone from her school who won an award for her essay. Felix said he would send the essay winners’ names and schools. Mr. Davis sent the full list of awards to publish.

7. State Chair Report – Matt Davis

- a. He attended both NJCL and ACL (a convention for the adults). He talked to different teachers about JCL and teaching.
 - i. He enjoyed going to Nationals and encouraged everyone to go to Nationals next year which will be held in Oxford, Ohio, where it all began.
 - ii. Our intermediate certamen team won 9th place. We won second place overall and third place for best use of theme for our t-shirt design. Our Digital scrapbook won 4th place. Our website won 2nd place.
- b. He thanked all the adults who helped out.

8. Certamen Report – Brian Briggs

- a. There is a national certamen tournament coming up on November 2nd, and they are looking for sites across the country as well as a virtual site.
 - i. It's between Ludi and SCRAM though.
 - ii. Questions have already been written.
 - iii. He will send an email to sponsors to see if there is interest.
 - iv. Christopher said the University might be interested in hosting it.
 - v. Miles confirmed that it could only be hosted on November 2nd.
 - vi. Parker also mentioned that it could be beneficial if St. Francis could host.
 - vii. Mr. Muth said that it could be exciting and worthwhile. He also emphasized the online options for excited students with overwhelmed teachers.
- b. Dr. Briggs said that NJCL has a backlog on certamen machine repairs. Mr. Muth mentioned that Loyola still had a broken one.
- c. Carcer date could make most sense on February 22nd.
 - i. It would be hosted by Miramonte in the North.
 - ii. He wants to involve more schools in the South, and he is going to reach out to Harvard-Westlake to see if they would want to host. Sage Hill (Claire) and University (Miles) would be willing to host them.
- d. Dr. Briggs said Carcer could be scheduled from 10am-1pm so that students can sleep in more. It also may end early. He suggested the alternative being 9am-12pm as an alternative.
 - i. Ms. Jordt confirmed that 10am-1pm was a good time.
 - ii. No one else ventured another opinion.
 - iii. It will stay at 10am-1pm.
- e. Dr. Briggs mentioned that certamen finals have overlapped with catapult and chariot in the past, so he asked convention presidents to note that and see if they can avoid that conflict.
- f. He wants to have a certamen winner announcement at GA 3 to highlight that achievement. He also wants to have a small trophy or medal for the top three teams in each of the 7 levels.

- i. Mr. Davis asked what size trophy we want to have and added that since we have seven levels and nationals has only 3 that is a significant number of trophies or medals. Mr. Davis suggested that we begin with only 1 level this year.
- ii. Christopher also mentioned that they could average the points for each chapter across levels to determine winners.
- iii. Dr. Briggs suggested we focus on the HS-Advanced trophies for this first year. He also suggested medals which Mr. Davis agreed with. Mr. Davis told Dr. Briggs to look into how much a trophy would cost. Ms. Vasquez also offered to help with that.
- g. Christopher asked if we could publish questions. Dr. Briggs said no because they reuse questions, but he would contact the webmaster with resources.
- h. Ms. Alimento suggested having a backup for Harvard-Westlake for Carcer, possibly Geffen School since they are new and have a small campus.
 - i. Dr. Briggs will contact Sage Hill, Loyola, and Harvard-Westlake. He emphasized that his main goal is to spread out the work amongst multiple schools over multiple years.
 - ii. Yoyo reminded Dr. Briggs that University offered to host that as well.

IIX. SCL Report – Kevin Corrigan

- a. Kevin asked for an SCL mixer for seniors at SCRAM and Ludi
- b. He asked for a SCL headquarters at SCRAM and hoped for snacks.
 - i. Claire mentioned that SCRAM had already set aside a headquarters.
 - ii. Mr. Davis followed up by saying Ludi would have one as well.
- c. Katrina Watson was appointed to SCL VP, so there is no more state of emergency. She is the NSCL Parliamentarian as well.
- d. There are new members post-convention.
- e. SCL held two socials, one in the north and one in the south.
- f. They are also in touch with convention presidents about coordinating for states.

9. CAJCL Scholarship Report – Marisa Alimento

- a. We awarded 5 scholarships at the end of last year (3 from St. Ignatius and 2 from St. Francis).
- b. She asked local sponsors to encourage students to apply for scholarships.
- c. She sent a payment to Grace Lu \$2,000 for the scholarship, so our current total is \$39,885.79.
- d. She is looking into adding a paypal link to the website for donations.
 - i. Mr. Davis said we could do that and suggested talking to Ms. Masoni.
 - ii. Mr. Davis thinks that we can take donations through paypal since we are a non-profit.

- e. Ms. Alimento asked about the number and amount for scholarships.
 - i. Mr. Davis said around 4 would be sustainable at \$2,000.
 - ii. Claire motioned to approve the scholarship amount. Miles seconded. The motion passed.
- f. Ms. Alimento will send the announcement to the editor and webmaster for the scholarships
 - i. A committee will be formed on an ad hoc basis, depending on the number of submissions.
 - ii. She will set the deadline around early March.

10. Treasurer Report – Lisa Masoni

- a. In July, she filed non-profit tax statements for the state of California and the IRS, forms 199N and 990N respectively.
- b. Our current bank balance is \$10,664.96. She will send out the financial spreadsheet by email for those interested. This is our lowest point of our financial year with expenses for Nationals having gone out and before dues for the new year come in. We are in good financial standing.
- c. The membership letter went out to sponsors this past week, and several schools have registered. However, there are no paid members yet.
 - i. The following schools are placed on hold in the database due to email bounces: Newport Harbor High School, Orion Academy, Sacred Heart Middle School, and Temecula Preparatory School.
 - ii. Orion Academy has been an active member in the past, but their school website doesn't have a teacher directory, so we are unable to reach out.

11. Social Media Report - Jon Gumz

- a. We have facebook and instagram, so posts can be sent to media@cajcl.org.
 - i. You should tag Cajcl as well.
 - ii. Posts will have reminders for ludi, SCRAM, and state convention. He thinks officers doing takeovers and posting content would be beneficial.
 - iii. He asked chapters to send content to him if they have anything.
- b. Ameera offered to send out styles for CAJCL posts
- c. Mr. Davis suggested sending pictures for the instagram of Salutatio hosted by University. He also suggested posting about the motto.
- d. Miles will send pictures and contact Ameera and Will about graphic design. Ameera also suggested that he contact chapters about following our social media.

12. New Business

- a. Ms. Vasquez wanted to make sure that all officers have the pins and that they plan to wear them at Ludi/SCRAM.

- i. Yoyo confirmed that she delivered all the pins she received at nationals to the southern officers.
- ii. Michael and Christopher mentioned that they didn't receive their pins. Mr. Davis has them and promised he would get the pins to them.
- iii. Ms. Vasquez asked if the pins were something the officers wanted.
 1. Christopher mentioned that previous state convention officers had worn hats and also suggested adding the pins to the hats to distinguish officers.
 2. We will discuss this at the next meeting.
 3. Mr. Davis asked how much they cost; they cost around \$10. Mr. Davis suggested taking off the price of the hoodies as a substitute for the cost.
 4. Dr. Briggs said that officers should have something to distinguish themselves at convention.
 5. Parker mentioned that SCLers wore ribbons at Nationals, but Ms. Vasquez said that they fall off all the time.

13. Next Meeting Date

- a. Yoyo asked if this meeting time was best for everyone. Mr. Davis suggested that an 8am-11am time might free up the late morning.
- b. The next meeting date will be on January 11, 2025, from 8am -11am.

14. Adjournment – Yoyo asked for a motion. Christopher moved to adjourn. Parker seconded. The first meeting of the CAJCL board was adjourned at 11:33 am on September 7th, 2024. The Committee stayed for an additional meeting.

Respectfully submitted,
Ameera Ramzan
CAJCL Secretary, 2024-2025