



California Junior Classical League Executive Board Meeting

Virtually Held

September 10, 2023, 9:00 a.m.

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To-Do List FROM 9/10/23 meeting FOR 1/20/24 Meeting

All sponsors will:

- See Mr. Scott Paterson's email inviting chapter sponsors to write tests for convention.

August Briggs will:

- Work on service opportunities for State Convention
- Highlight chapter service projects in the Winter Nuntius
- Send out emails in October to all sponsors about their projects
- Assist Mia DaPonte in the design of the CAJCL Board sweatshirt

Mia DaPonte will:

- Update or create her own form for photo submissions
- Contact historians from individual chapters to encourage them to submit photos to Nationals
 - Use the Instagram page to find past social media photo contest winners
- Create a form to send out for sweatshirt design thoughts

Patrick Galligan and Jackson Coleman will:

- Confirm the food truck contracts are signed
- Prepare all mailings for Convention.
- Note that notecards are permitted for Dramatic Interp and Latin Oratory
 - See Minutes for details on levels of competition
- Set aside two rooms at State Convention for SCL for meetings and larger events

Vivienne Arndt will:

- Keep in contact with Adam Lundy of Vanden High School in Fairfield
- Initiate contact with the following: Geffen Academy UCLA, Bishop-Montgomery High School, Pacific Collegiate School (contact Mary Kelly), and Servite High School.

Yoyo Li will:

- Encourage students to run for state officer positions
- Focus on the Diversity, Equity, and Inclusion clause for the CAJCL Constitution

Sophia Vourakis will:

- Update the list of Committee members on the CAJCL Website
- Send an updated CAJCL Constitution to Yoyo Li for her Diversity, Equity, and Inclusion clause
- Transfer Mr. Kyle Smith-Laird and Ms. Dobbie Vasquez to new emails
- Update the Board email list
- Transfer all media accounts to Mr. Jon Gumz
- Add Mr. Fred Muth to the Board email list
- Add Mr. Tom Garvey to the Board email list as a Menlo sponsor
- Publish the Minutes from the 5/13/2023 meeting, in the 2022-2023 folder
- Resolve the social media link website issue
- Post convention info as soon as it is sent in early January

Felix Chen will:

- Reach out to Mr. Jon Gumz regarding social media proportions for the *Nuntius*
- Include a list of scholarship winners in the *Nuntius*
- Check the Nationals rubric for the *Nuntius* submission

Mr. Matt Davis will:

- Send a list of sponsors to Mia DaPonte so she can contact chapter historians
- Contact University High School to encourage them to start a chapter

Dr. Brian Briggs will:

- Give Vivienne Arndt a list of new schools invited to Ludi for her to contact
- Email to the sponsors the Certamen syllabus and study resources

Ms. Jen Jordt will:

- Finish the promotional video for State Convention by October

Ms. Grace Curcio will:

- Contact, with Vivienne Arndt, Ms. Lana Sum regarding JCL membership

Mr. Jon Gumz will:

- Send an email to Alison Nguyen with the JCL Ultimate Frisbee rules

Ms. Dobbie Vasquez will:

- Reach out with Menlo to Stanford professors to find students to help at Convention and to increase SCL membership

Ms. Sofia Abolfathi will:

- Contact the NSCL editor from 2022-2023, a Stanford student, to see if she will help at Convention.

In Attendance:

2023-2024 Officers

1. August Briggs (Jesuit High School) – 2nd Vice President
2. Franziska Kungys (St. Francis High School) – Northern Representative
3. Jackson Coleman (Menlo School) – Convention Co-President
4. Patrick Galligan (Menlo School) – Convention Co-President
5. Vivienne Arndt (Miramonte High School) – 1st Vice President
6. Yoyo Li (Sage Hill School) – Parliamentarian
7. Mia DaPonte (St. Francis High School) – Historian
8. Felix Chen (Harker School) – *Nuntius* Editor
9. Sophia Vourakis (Harvard-Westlake School) – Webmaster

Adults

10. Ms. Lisa Masoni (Harker Middle School) – Treasurer/Graphic Arts Chair
11. Mr. Kyle Smith-Laird – State Co-Chair, Parliamentarian Mentor

12. Mr. Matt Davis (Miramonte Sponsor) – State Chair, 2nd VP Mentor
13. Dr. Brian Briggs (St. Francis High School Sponsor) – Certamen Chair
14. Mr. Scott Paterson (Harker School Sponsor) – Academics Chair
15. Mr. Kevin Corrigan – CASCL President
16. Ms. Katrina Watson – CASCL Vice President
17. Mr. Jon Gumz – CASCL Advisor, Social Media Chair
18. Ms. Sofia Abolfathi – CASCL Secondary Advisor, *Nuntius* Editor Mentor
19. Ms. Grace Curcio (St. Ignatius College Preparatory Sponsor) – Webmaster Mentor
20. Ms. Dobbie Vasquez – Open Certamen Chair, Secretary Mentor
21. Ms. Jen Jordt (Menlo School Sponsor) – Creative Arts Chair, Historian Mentor,
22. Ms. Marisa Alimento (Crossroads School Sponsor) – Scholarships Chair
23. Dr. Tom Garvey (Menlo School Sponsor)
24. Ms. Maria Luisa (Menlo-Atherton Sponsor)
25. Dr. Jeffrey Feland (Sage Hill Sponsor)
26. Mr. Fred Muth (Loyola High School Sponsor) – SCRAMULUM Host, SCRAM Representative

in absentia:

1. Glory Ho (Harvard-Westlake School) – Secretary

Pre-Convention dates:

CARCER – February 24th, 2024

Scholarship Application Deadline – March 17th, 2024

- I. Call to Order – August Briggs (9:00)** August Briggs opened the second meeting of the CAJCL Executive Board for the 2023-2024 term at 9:00 am..
- II. Minutes from May 14 Meeting – Glory Ho** The minutes were not read because Glory Ho the Secretary was absent.
- III. Reimbursement Requests – Ms. Lisa Masoni (9:01)**
 - a. Ms. Lisa Masoni gave the [reimbursement requests](#).
 - b. There were a couple of requests that needed to be approved.
 - i. For Mr. Matt Davis, there was a request for a total of \$1,614.87 for National Convention costs:
 - a) \$685.00 for registration of State Chair,
 - b) \$607.97 for NJCL Convention travel for state chair,
 - c) \$172.00 for pizza at NJCL Convention, \$149.90 for Zoom Pro for meetings.
 - ii. For Mr. Kyle Smith-Laird, there was a request for \$21.17 for GoDaddy.
 - iii. For August Briggs, there was a request for a total of \$1,469.03 for National Convention costs:
 - a) \$605.00 NJCL Registration for 2nd VP, \$737.19 for tshirts, \$30.88 for Uber to pick up spirit props, \$95.96 for spirit props (including markers, blow-up instruments)
 - b) Flight costs were not approved for reimbursement for the 2nd VP.
 - c. Felix Chen moved to approve the reimbursement requests, and Yoyo Li seconded. The motion was approved.
- IV. 2023 Convention Financial Report - Vivienne Arndt (9:07)**
 - a. Vivienne Arndt gave the financial report of the 2023 State Convention.
 - i. The total income was \$82,081.72 and the expenses were \$69,461.19.

- ii. The net profit was \$12,620.53.
- iii. *ONE Orinda*, Miramonte High Schools' education foundation, paid for custodial fees which would have cost around \$3000 and for some of the paper used for testing, etc.: [Miramonte Latin Convention Report 2023](#)
- iv. Miramonte will donate 50% of the proceeds to the CAJCL as required in our constitution.

V. **Officer Reports**

August Briggs (Sage Hill School) – 2nd Vice President (9:10)

- a. August Briggs reported on National Convention.
 - i. Overall, we had great spirit.
 - ii. The “California Girls” cheer was very successful.
 - iii. We got 1st place in Roll Call and 3rd place in Spirit competition at our level, and the procession went very well.
- b. He stated that he was open to ideas of service opportunities
 - i. He is currently working on opportunities for State Convention and confirmed with Franziska Kungys that there would be service opportunities at Ludi. Mr. Matt Davis reminded the 2nd Vice President and Northern Representative that they should communicate more closely with each other ahead of Ludi.
 - ii. August plans to highlight chapter service projects in the Winter *Nuntius* and will send out emails in October to all sponsors about their projects.
 - a) Dr. Brian Briggs suggested that sponsors should be emailed around October to give them time to plan their service projects to be highlighted in the Winter *Nuntius*.
 - b) Felix Chen said the Winter *Nuntius* should be finalized around January, so the October email works well.
- c. Dr. Brian Briggs opened up the floor to suggestions of service organizations and more hands-on activities that have worked well in the past.
 - i. Mr. Matt Davis suggested blanket making for unhoused people, bracelet making for an organization, and letter writing for people who are sick or in the military.
 - ii. Ms. Grace Cucio recommended a candy drive since it went very well at Ludi last year and was easy.
 - iii. Mr. Matt Davis brought up doing a canned food drive, though it’s not the most practical. Dr. Brian Briggs seconded that cans are heavy and bulky to transport.
 - iv. Ms. Lisa Masoni discouraged the idea of a service project that would require people to donate items, since some schools time their donation seasons, and they would not allow clubs like JCL to press for more donations from parents.

Franziska Kungys (St. Francis High School) – Northern Representative (9:16)

- a. Franziska Kungys reported on Ludi.
 - i. She showed us the schedule that she drafted for Ludi.
 - ii. Ludi will be from 9:30-4:30.
 - a) There will be time for testing, activities, lunch, and Open Certamen.
 - iii. Dr. Brian Briggs noted that the schedule we were seeing was not the most recent, and Franziska Kungys said that the updated version was being sent to schools.
- b. Mr. Matt Davis asked if they needed help to write tests or Certamen questions.

- i. Dr. Brian Briggs clarified that they'll be revising and recycling old tests from 5-6 years ago.
- ii. Ms. Dobbie Vasquez will be writing the Certamen questions. Ms. Susan Schearer of Virginia is going to proof them. There will be three rounds, fifteen questions per round, and only one bonus per tossup. There will be no semifinals. The levels are Beginner (MS 1-2 and HS 1), Intermediate (MS 3 and HS 2), and Advanced (HS 3 and above).
- c. Franziska Kungys opened the floor for questions or suggestions.
 - i. Dr. Brian Briggs said they're still in need of speakers for Ludi so sponsors should be emailed and anyone who would like to should volunteer.
 - ii. Dr. Brian Briggs also brought up the idea of not doing a scavenger hunt this year.
 - a) Franziska Kungys said the scavenger hunt would detract from the other activities because of the time commitment.
 - b) Ms. Dobbie Vasquez said the main function of the scavenger hunt is to orient people to the campus, but agreed that it might not be necessary since the St. Francis High School campus is compact.
 - c) Felix Chen and August Briggs seconded that the scavenger hunt isn't the most necessary and it's more important to get people to do more activities.
- d. She ended by asking sponsors to put their emails in the chat if they hadn't received the email about speakers.

Mia DaPonte (St. Francis High School) – Historian (9:27)

- a. Mia DaPonte reported that she wants the theme of the scrapbook to be celebrating ingenuity. Each page can represent a different invention from mythology or history (e.g. Daedalus' maze or the Roman aqueducts).
- b. She wants to continue the social media photo contest, but says she can't find people's submissions.
 - i. Ms. Jen Jordt said it should be a Google Form she has access to.
 - ii. Mr. Ken Corrigan also gave advice on how to navigate to photo submissions from past submissions. Mia DaPonte recorded this.
 - iii. Dr. Brian Briggs said we should encourage individual chapters to submit to Nationals. Trisha Iyer recommended that she use the Instagram page to find photo submissions that have won photo of the month.
 - iv. Mr. Matt Davis suggested updating and making her own form for submissions that she can have control over instead of checking multiple other forms.
- c. Mia is hoping to reach out to historians from individual chapters to encourage people to submit to Nationals, but needs an email list to contact them. Mr. Matt Davis says he'll provide a list of all the sponsors for her.
- d. She ended by saying she's open to making a sweatshirt design for the Board and will make a form to send out for sweatshirt designs
 - i. August Briggs offered to help design the sweatshirt.
 - ii. Ms. Lisa Masoni and Mr. Matt Davis reminded the Board that sweatshirt costs will not be covered by the Board.

Mr. Fred Muth (Loyola High School) - Southern Representative Sponsor (9:33)

- a. Mr. Fred Muth announced there will be SCRAMULUM at Loyola High School, despite

there being no technical Southern Representatives.

- i. SCRAMULUM – Southern California Regional Amici Madness Using Less than Usual Madness
- ii. He has sent out registration materials already to Southern sponsors.
- b. He described what SCRAMULUM would entail.
 - i. SCRAMULUM will be held from 9-12 on October 28th.
 - ii. There will be group activities that are focused on classical enthusiasm and camaraderie between all students such as art projects and things on sports fields or lecture halls.
 - a) Activity ideas right now are Kahoots, Project Runway, Freeze Tag, Flag Football, etc.
 - b) There will be no lunch offered, but exploring the campus and picnicking is encouraged.
 - c) Mr. Kyle Smith-Laird said he'd be happy to host a game of Vinco (Latin Bingo) if Loyola High School can get the cards made.
- c. Mr. Fred Muth offered to share games and materials such as History or Mythology Kahoots with Ludi.
- d. Ms. Marisa Alimento suggested SCRAMULUM communicate with Ms. Robinson about a STEM project activity. Mr. Fred Muth said that he has already done so.
- e. Ms. Dobbie Vasquez asked whether or not there is a Southern Representative student in charge.
 - i. Mr. Fred Muth said they wouldn't feel comfortable giving a position to someone so late and without all the full responsibilities of a Southern Representative, so there is no student representative.
 - ii. He added that Loyola High School is building up a greater student leadership body and will hopefully in future be able to run a Southern Representative.
- f. Mr. Fred Muth said that he doesn't expect any Northern officers to fly down for SCRAMULUM, though they are welcome.
 - i. Mr. Kyle Smith-Laird clarified for the Board that sometimes the Northern Representative would go to SCRAM and the Southern Representative would go to Ludi. CAJCL normally pays for only one person to fly from each area .
 - ii. Ms. Lisa Masoni also said that sometimes Convention Presidents would go to the event not in their area to talk about Convention. Ms. Dobbie Vasquez asked if that would be something worth doing.
 - a) Mr. Fred Muth said they'd be open to it, but again SCRAMULUM is only a 3 hour day so he's not sure how worthwhile it'd be.
 - b) Patrick Galligan and Jackson Coleman are unavailable that day since they have their Water Polo CCS Championships.
 - iii. Ms. Jen Jordt said she's hoping to have the promo video for Convention done by the end of October so she can send that to show at SCRAMULUM.
 - iv. Dr. Brian Briggs asked if the Historian should go down to SCRAMULUM. Mr. Fred Muth offered to appoint an acting Historian if Mia DaPonte was unavailable. Mia DaPonte said she'd be happy to come and would schedule her flight immediately.
- g. Mr. Fred Muth said there will not be any testing at SCRAMULUM due to time constraints, so he was wondering if anyone would want to host a virtual Certamen or testing rounds for students in Southern California.

- i. Ms. Marisa Alimento seconded that idea and suggested that teachers could monitor students taking tests Friday evening before SCRAMULUM. Mr. Matt Davis discouraged that idea because in order to minimize cheating potential he wouldn't want to release tests to the South before Ludi since Ludi and SCRAMULUM are the same day.
- ii. Mr. Fred Muth suggested sending the tests out after Ludi and SCRAMULUM as a happy medium.
- iii. Mr. Fred Muth suggested the addition of a question asking for interest in testing on the registration form. He said he would follow up after seeing student interest.
- iv. Dr. Brian Briggs seconded this idea and was also in support of hosting virtual Certamen the Friday before SCRAMULUM.

Patrick Galligan & Jackson Coleman (Menlo School) – Convention Co-Presidents (9:52)

- a. Patrick Galligan and Jackson Coleman shared the tentative schedule and said they were open to comments or annotations.
- b. Patrick Galligan brought up the issue of food for Convention.
 - i. They are planning for around 8 food trucks for Saturday night..
 - ii. The hotel information is almost finished.
- c. Jackson Coleman asked if people had any new ideas from National Convention to incorporate into State Convention. No one offered anything, but Jackson asked the board to think about it and forward any suggestions to president@cajcl.org.
- d. Jackson Coleman asked if Miramonte students paid the whole \$130.00 cover fee, which has often been reduced in past years. Mr. Matt Davis responded that the Miramonte's scholarship account made up the difference for each student on the basis of need. Miramonte paid the full \$130.00 per student to the Convention regardless of how much each student paid.
- e. Patrick Galligan asked SCL whether a 300-person theater would be large enough for *That's Entertainment*. Mr. Kevin Corrigan reminded that Miramonte's theater wasn't much bigger, and Miramonte made it work.
- f. Convention Co-Presidents ended by calling for questions.
 - i. Ms. Dobbie Vasquez confirmed a change in the SCL program schedule of the swimming activity being moved from Friday night to Saturday morning. She also asked whether SCL had given input in the White Booklet on the activities they were running.
 - ii. Mr. Jon Gumz said he had circulated the schedule within SCL and an issue was a triple overlap between volleyball, dodgeball, and ultimate frisbee on Saturday. He said that SCL could do double events for Ludi but three at once was not possible with the current number of SCLers.
 - a) Ms. Dobbie Vasquez said that Alison Nguyen (Menlo MS Latin teacher and her husband) would run ultimate frisbee as they have in the past at both Ludis and Conventions.
 - b) Mr. Jon Gumz affirmed he would send an email to Alison at anguyen@menloschool.org with the JCL rules for ultimate frisbee. This reduces the SCL management workload.
 - iii. Mr. Matt Davis agreed with the decision to put dinner before General Assembly III. It really worked well at Miramonte in 2023.
 - iv. For registration, Ms. Dobbie Vasquez asked for a confirmation of CARCER on

February 24th, 2024, chapters must be registered, and Mrs. Masoni reminded everyone that chapters must be registered with both state and national JCL to attend Carcer.

- v. Ms. Dobbie Vasquez also requested that the list of committee members on the CAJCL website be updated.
- vi. Ms. Jen Jordt asked about the overall school awards, because last year, the award categories were different from usual.
 - a) Mr. Matt Davis said the problem with last year's registration was that there were a lot of small schools but no medium schools and few large schools. There should be around 3-4 schools in each category. In the white book, there should be more flexibility to define schools because this causes difficulties on the administrative end. He also said that naming 6 places in each category, but having awards for only the top 3 let more schools 'win.'
 - b) Ms. Dobbie Vasquez suggested we remove the pre-breakdown of school categories from the white book in order to maximize the awards given out. For the 2023 State Convention, Miramonte gave framed certificates to cut down the need to mail things out.
 - c) Mr. Matt Davis said that once registration is cut off, the committee will have 3-4 weeks to make decisions on the categories.
- vii. Ms. Jen Jordt asked whether SCL members are reimbursed for travel expenses.
 - a) Mr. Jon Gumz's airfare and hotel was covered last year from the Convention budget as the SCL Advisor.
 - b) Additionally, doughnuts from CARCER were taken out of the Convention budget.
 - c) Dr. Brian Briggs and Mr. Matt Davis agree that Sked Social Media will be unnecessary for 2024 Convention because it's in person.
- viii. Ms. Dobbie Vasquez asked to revisit the idea of allowing students to read off the script for Dramatic Interp and Latin Oratory. This is a fairly new idea in CAJCL and is not allowed at Nationals. The rationale was that both documented learning differences and general stage-fright keep many from even entering the contests. By emphasizing the dramatic aspect of the competition rather than a student's ability to memorize, we encourage more students to participate in Dramatic Interp and Latin Oratory. The other question is whether this is just competing Latin Sight Reading.
 - a) Ms. Lisa Masoni was in favor of allowing students to read because there's still preparation necessary to perform and understand.
 - b) Dr. Brian Briggs added that he allows his students to have a notecard when performing in Latin because then it is more about performance than about memorizing. Franziska Kungys affirmed that notecards take off pressure to memorize and improve general performance.
 - c) Ms. Dobbie Vasquez said that, since State Convention is about preparing for National Convention, we should be clear that the notecard or other preparations are not allowed at Nationals and that our passages are a little shorter than at Nationals.
 - d) Ms. Dobbie Vasquez brought up the question of the levels of these competitions. She suggested that we use the same levels as Open

Certamen: MS-1, MS-2, HS-1; MS-3 and HS-2; HS-Adv).

- e) Ms. Lisa Masoni affirmed that MS-3 will be expected to perform the HS-2 passage at Nationals and that MS-1 and MS-2 are permitted to perform the Level 1 passage.
- f) Mr. Scott Paterson said that as a prior judge of Dramatic Interp, we should reserve a portion of the judging for memorization. Dr. Brian Briggs adds that the notecard can be more a security tool than an actual memorization crutch.
- g) It was agreed to allow notecards and to change the levels as noted above.

August Briggs approved a motion to take a five-minute break.

Vivienne Arndt (Miramonte High School) – 1st Vice President (10:15)

- a. Vivienne Arndt reported that she attended National Convention. At National Convention, she attended a Colloquia with other state 1st VPs and the National VP. At this meeting, they talked about publicity and she got to hear some of the other roles of a VP.
- b. She looked through the CAJCL Google Drive to see past examples of VP documents, then used this information to create a sample Constitution, sample activities, and a sample email draft to send to prospective JCL chapter sponsors.
- c. She has been in contact with a possible sponsor, Adam Lundy of Vanden High School in Fairfield, who is interested in starting a JCL chapter.
 - i. Dr. Brian Briggs said that Vanden High School has had a JCL chapter in the past.
 - ii. Mr. Matt Davis added that they're trying to rebuild their Latin program.
- d. Mr. Matt Davis added that we need to reignite interest in schools which have been active in the past, especially ones geographically close or familiar, such as The College Preparatory School (CPS).
 - i. Ms. Grace Curcio said that Ms. Lana Sum is away on maternity leave but has intentions of starting a chapter at CPS when she returns. Ms. Curcio will reach out to Ms. Lana Sum regarding JCL membership and will connect her with Vivienne Arndt.
 - ii. Dr. Brian Briggs said that CAJCL was reaching out to multiple schools with invitations for Ludi and that he would inform Vivienne Arndt of these schools.
 - iii. Mr. Kyle Smith-Laird suggested reaching out to Polytechnic School. Ms. Marisa Alimento added that Polytechnic attended SCRAM last year.
 - iv. Mr. Kyle Smith-Laird also suggested that we reach out to Geffen Academy (UCLA).
 - v. Ms. Marisa Alimento suggested reaching out to Bishop-Montgomery High School.
 - vi. Dr. Tom Garvey suggested that Bellarmine join. Ms. Lisa Masoni responded that they did last year.
 - vii. Dr. Brian Briggs asked about the new teacher at University High School in San Francisco. Mr. Matt Davis added that Skye Hsu's involvement should encourage the teacher to start a chapter. Mr. Matt Davis will reach out.
 - viii. Ms. Dobbie Vasquez asked about Mary Kelly in Santa Cruz at Pacific Collegiate School.
 - ix. Ms. Marisa Alimento mentioned Servite High School will have a new Latin teacher and might be worth reaching out to.

- x. Dr. Brian Briggs suggested reaching out to University Preparatory School in Redding. Ms. Grace Curcio affirmed that they were at 2022 Ludi.
- xi. Ms. Marisa Alimento also mentioned the at-large member Svetlana Lasarova. Ms. Lisa Masoni said she'd check if she was in the database.

Yoyo Li (Sage Hill School) – Parliamentarian (10:32)

- a. Yoyo Li reported that she attended the NJCL Amendments Committee meeting and found the NJCL amendments made this year interesting. She has also joined the NJCL GroupMe for Parliamentarians.
- b. She has also prepared some outreach to encourage people to run for state positions and people have reached out to her. At SCRAM, she was hoping to host a Colloquia for people interested in running.
 - i. Yoyo Li wants to have a second Colloquia at Ludi led by one of the Northern officers. August Briggs offered, but wasn't available. Felix Chen offered as well.
 - ii. Dr. Brian Briggs suggested that there be two speakers; Felix Chen and also Trisha Iyer, who has experience running for NJCL. Yoyo Li said she would reach out to Felix Chen and Trisha Iyer.
 - iii. Mr. Fred Muth offered to have a workshop space at SCRAMULUM for the speaker.
- c. Although her campaign promises mentioned two amendments, Yoyo Li would like to focus on the Diversity, Equity, and Inclusion clause. Her other top priority is encouraging students to run for state office.
- d. Mr. Kyle Smith-Laird suggested that the webmaster send her the updated Constitution.
- e. Ms. Dobbie Vasquez suggested that she go to Ludi to give one of the Colloquia, since the Historian would be going South for SCRAMULUM. Ms. Lisa Masoni affirmed that her airfare would be reimbursed.
- f. Yoyo Li will check her schedule and reach out to Dr. Briggs and Ms. Masoni if this is possible.

Sophia Vourakis (Harvard-Westlake School) – Webmaster (10:40)

- a. Sophia Vourakis transferred all the emails for the officers, but some of the members of the committee need their emails to be transferred. She has already done so for Ms. Lisa Masoni.
 - i. Mr. Kyle Smith-Laird needs to be transferred to a new email.
 - ii. Ms. Dobbie Vasquez needs to be transferred.
 - iii. Mr. Matt Davis said that the Board email list needs to be updated.
 - iv. Mr. Matt Davis said that all media accounts need to be transferred to Mr. Jon Gumz.
 - v. Ms. Marisa Alimento said that Mrs. Robinson, the former Scholarships Chair, is still getting her scholarship emails forwarded to her normal account. Sophia Vourakis suggested that this might be a personal settings issue.
 - vi. Ms. Marisa Alimento asked whether the letterhead could be updated, but this is the Secretary's responsibility.
 - vii. Dr. Brian Briggs suggested that Mr. Fred Muth be added to the Board email list because of his work with SCRAMULUM. Mr. Kyle Smith-Laird seconded that.
 - viii. Ms. Dobbie Vasquez asked that Dr. Tom Garvey be added to the Board email list as a Menlo Sponsor.
- b. Sophia Vourakis said that she had updated the event dates on the website as well as the Convention theme for 2024. She still needs officer headshots for Patrick Galligan, August

- Briggs, and Glory Ho.
- c. She completed the SCL bio, headshots, etc. The SCL page is mostly completed.
- d. She published some Minutes. She didn't have the Minutes from the 5/13/2023 meeting. Ms. Dobbie Vasquez said that these Minutes should be in the 2022-2023 folder.
- e. Sophia Vourakis had issues in the past with the social media link to Instagram, but she plans to resolve this issue.

Felix Chen (Harker School) – *Nuntius* Editor (10:47)

- a. Felix Chen shared the Fall *Nuntius*.
 - i. He needed a less pixelated CAJCL logo for the cover page.
 - ii. He requested that Jackson Coleman and August Briggs send higher quality headshots.
 - iii. Convention Co-Presidents need to send their article to be featured on the inside cover.
 - iv. The Parliamentarian needs to send her article encouraging students to join the Board.
 - v. Felix Chen has included the top five of each NJCL awards.
- b. Felix Chen asked Mr. Fred Muth if he would like to include a SCRAMULUM newsletter addition. Ms. Lisa Masoni suggested that they work from the SCRAMULUM cover letter instead of writing something new.
- c. Felix Chen asked who is in charge of the CAJCL social media. Mr. Jon Gumz will post on social media. Felix Chen will reach out to him to coordinate promotions for the *Nuntius*.
- d. Ms. Marisa Alimento suggested including a list of scholarship winners in the *Nuntius*.
- e. Ms. Dobbie Vasquez encouraged Felix Chen to set a deadline for further *Nuntius* materials. The deadline is September 15, 2023.
- f. Mr. Brian Briggs asked if Felix Chen had looked at the Nationals rubric for the *Nuntius* submission. Felix Chen said he had looked at past Nationals winners for inspiration.

VI. State Chair Report – Mr. Matt Davis (10:51)

- a. Mr. Matt Davis reported he went to National Convention in Emory.
 - i. Around 50 people came from California.
 - ii. He said spirit was great and congratulated August Briggs on organizing that.
 - iii. He said that we won ultimate frisbee.
 - iv. Some students did very well on academic tests.
 - v. He said sponsors must encourage students to consider going to Nationals.

VII. Certamen Report – Dr. Brian Briggs (10:53)

- a. Dr. Brian Briggs reported that CARCER will be held February 24, 10:00 am to 1:00 pm at Loyola High School (South) and Miramonte (North), 7 weeks before the Convention.
- b. He will send an email to the sponsors containing the Certamen syllabus and study resources.
 - i. Nationals has a proposed syllabus for history, so we could adjust our syllabus to reflect that.
 - ii. This allows us to move away from the chronological format and instead focus on specific topics rather than broad timeline reviews. The questions asked will be specific and remain so rather than start broad and get specific. This follows more

- of an “onion approach”.
- iii. Dr. Brian Briggs appreciates the clear guidelines on what students should study, but prefers the onion approach to the chronological one.
- c. He stated that he still wanted to let schools have two teams at each level at Carcer because this lets as many students play as possible.
- d. He ended by suggesting that SCL send out a save-the-date for CARCER, especially for those who are close to Loyola or Miramonte.

VIII. CASCL Report – Mr. Kevin Corrigan and Ms. Sofia Abolfathi (11:25)

- a. Nationals feedback included the following: Would JCL like more participation from SCL at events such as fellowship? Might SCLers talk to graduated seniors about SCL at those times? Dr. Brian Briggs thought having SCLers at National Convention was nice. Mr. Matt Davis agreed.
- b. Mr. Kevin Corrigan requested of Northern Rep, Southern Rep, and Convention Co-Presidents that there be an SCL room at Ludi, SCRAMULUM, and State Convention where the mixer and assorted events can take place. Ms. Dobbie Vasquez asked about the size of the room and remarked that in the past two rooms have been allotted to SCL; one for meetings and one for larger events.
- c. Ms. Katrina Watson has been in contact with Mr. Fred Muth to see where SCL is needed.
- d. Mr. Matt Davis commented that SCL have snacks in the rooms.
- e. Dr. Brian Briggs suggested sending out an email to SCL to see who can make Ludi and SCRAMULUM events.
- f. Mr. Jon Gumz said that the LA area is easier to get to than the Bay Area. Mr. Matt Davis suggested that SCL members ride in the Miramonte bus as it is geographically convenient to the Orinda Bart station.
- g. Ms. Dobbie Vasquez said Menlo would reach out to Stanford professors to find students to help at Convention and to increase SCL membership.
 - i. Dr. Brian Briggs suggested Lisa Perez as a potential Stanford student contact with an SCL connection.
 - ii. Ms. Sofia Abolfathi said the NSCL Editor from 2022-2023 is a Stanford student. She will reach out.

IX. CAJCL Scholarship Report – Ms. Marisa Alimento (11:04)

- a. Ms. Marisa Alimento said there were two scholarship applicants last year, hence the need for the *Nuntius* scholarship ad.
 - i. She said that 2 scholarships have been paid out since May, totaling \$4,000.00.
 - ii. One scholarship check has been lost in the mail twice.
- b. Ms. Marisa Alimento said that University High School did not pay for Scram last year.
- c. She asked when the scholarship application deadline should be. If Convention is in April, Ms. Marisa Alimento said she could read applications over spring break.
 - i. She asked how many scholarships could be awarded. Mr. Kyle Smith-Laird suggested postponing the vote until the number of applicants comes in. Dr. Brian Briggs said that in the past, the deadline has been 3-4 weeks before Convention.
 - ii. Ms. Marisa Alimento decided that the deadline would be March 17th, 2024.

X. Treasurer Report ([LINK](#)) – Ms. Lisa Masoni (11:10)

- a. The letter to sponsors about dues went out this week.

- b. As of September 10, 2023, the total account balance is \$11,968.51.
- c. This does not include August Briggs' reimbursement request.
- d. Ms. Lisa Masoni filled out two tax forms over the summer.
- e. With Mr. Matt Davis, Ms. Lisa Masoni changed the signature on the bank account over the summer.

XI. New Business (11:13)

- a. August Briggs asked if there was any new business.
- b. Mr. Scott Paterson sent an email inviting sponsors to write tests for Convention.

XII. Next Meeting Date (11:14)

- a. Mr. Matt Davis suggested January 13, 2024 at 9:00 am as the next meeting date. This was a conflict for sports events happening over the MLK weekend.
- b. Ms. Dobbie Vasquez suggested January 20, 2024 at 9:00 am.
- c. Yoyo Li moved to have the meeting on January 20, 2024. Felix Chen seconded the motion. The motion passed.
- d. The next meeting will be held virtually on January 20, 2024, at 9:00 a.m.

XIII. Picture for the Scrapbook - Mia DePonte (11:18) Mia DePonte left the meeting early so Dr. Brian Briggs took a screenshot of the Zoom.

XIV. Adjournment – August Briggs (11:43)

- a. Sophia Vourakis moved to adjourn the meeting; Felix Chen seconded the motion. The motion passed.
- b. The second meeting of the 2023-2024 term CAJCL Executive Board was adjourned at 11:45 am.

Respectfully submitted,
Margot C. S. Rodgers
CAJCL Secretary, 2023-2024