



California Junior Classical League
Executive Board Meeting
Virtually Held
September 26, 2020 9:00 a.m.
IX.XXVI.MMXX



To Do List:

All Board Members will:

- Check their emails regularly.
- Read the minutes and send corrections to secretary@cajcl.org.

Rupert Chen will:

- Plan the service spotlight
- Work on the website contest for State Convention

Cara Holden will:

- Prepare for Ludi
- Put together the official Ludi report for January

Meghana Krishnan will:

- Prepare for SCRAM
- Finalize the schedule for SCRAM
- Put together the official SCRAM report for January

Sonia Agarwal and Ahna Kim will:

- Make a technology waiver for online State Convention
- Finalize the cost of convention
- Finalize the schedule for state convention
- Observe and learn from Ludi and SCRAM.

Ava Tynan will:

- Work on the JCL buddy system
- Begin giving ideas for virtual publicity events on the CAJCL instagram each month.
- Reach out again to the self-taught student who emailed the board interested in joining as a member at large.

Elizabeth Casey will:

- Plan for the officer takeovers on Instagram

Chaerim Kim-Worthington will:

- Publish the finalized minutes on the website
- Post an abridged version of the minutes on the Instagram
- Set up the 2020-2021 Secretary folder in CAJCL Google and drop all her minutes to date in it.

Kabir Ramzan will:

- Work with Chaerim Kim-Worthington to publish the minutes on the website
- Change the Convention President 1 and 2 to one email for both presidents.

Kaleigh Ruegg will:

- Publish the final version of the *Nuntius*

Important Upcoming Dates:

November 14, 2020 : Ludi at Miramonte High School

November 21, 2020 : SCRAM at University High School

January 9, 2021 : Next Board Meeting

April 9-10, 2021: State Convention at Menlo School

In Attendance:

1. Ahna Kim (Menlo School) – Convention Co-President
2. Sonia Agarwal (Menlo School) – Convention Co-President
3. Rupert Chen (Harker School) – 2nd Vice President
4. Elizabeth Casey (Sage Hill School) – Parliamentarian
5. Chaerim Kim-Worthington (Harvard-Westlake Upper School) – Secretary
6. Sadie Almgren (Menlo-Atherton High School) – Historian
7. Cara Holden (Miramonte High School) – Northern Representative
8. Meghana Krishnan (University High School) - Southern Representative
9. Ms. Martha Altieri – State Chair
10. Ms. Katie Robinson – Scholarships Chair
11. Ms. Lisa Masoni – Treasurer, Harker Middle School Sponsor
12. Mr. Scott Paterson – Academics Chair, Harker Upper School Sponsor
13. Dr. Brian Briggs – Certamen Chair, St. Francis Sponsor
14. Ms. Jen Jordt - Menlo School Sponsor
15. Ms. Sofia Abolfathi – *Nuntius* Mentor
16. Mr. Jon Gumz – CASCL Advisor
17. Mr. Jordan John Lee - CASCL President
18. Ms. Issy Arroyo - CASCL Parliamentarian
19. Ms. Kiana Hu - CASCL Secretary
20. Mr. Matt Davis – Miramonte High School Sponsor
21. Ms. Grace Curcio – Webmaster Advisor, St. Ignatius Preparatory Sponsor
22. Ms. Lana Sum – St. Ignatius Preparatory Sponsor
23. Ms. Mercedes Barletta – Harvard-Westlake Upper School Sponsor
24. Ms. Cara Holden – Miramonte High School Sponsor
25. Ms. Dobbie Vasquez – Open Certamen Chair, Secretary Advisor, Menlo School Sponsor
26. Mr. Josh Davis – Convention Advisor, University High School Sponsor
27. Mr. Jeffrey Feland - Sage Hill Sponsor
28. Mr. Kyle Smith-Laird – State Co-Chair, The Willows School Sponsor

Not in Attendance:

1. Ava Tynan (Saint Ignatius College Preparatory) – 1st Vice President
2. Kabir Ramzan (Harker School) – Webmaster

I. Call to Order – Rupert Chen (9:05)

- a. Rupert Chen moved to open the meeting; and Elizabeth Casey seconded the motion. The motion passed unanimously.
- b. The meeting began at 9:05.

II. Minutes from May 16th Meeting – Chaerim Kim-Worthington (9:06)

- a. Chaerim Kim-Worthington gave an overview of the minutes from the previous board meeting. This meeting focused on swearing in new officers and preparing for the National Convention.
- b. Rupert Chen moved to approve the minutes. Cara Holden seconded. The motion passed.

III. Reimbursement Requests – Lisa Masoni (9:07)

- a. Lisa Masoni requested \$11 for postage.
- b. Dobbie Vasquez requested \$66.66 for mailing pins for officers and adult leaders.
- c. Kaleigh Ruegg moved to approve the request, and Rupert Chen seconded. The motion passed unanimously.

IV. 2020-2021 Officer Reports**Rupert Chen - (Harker School) – 2nd Vice President (9:10)**

- a. Rupert Chen congratulated everyone who won at Nationals, especially the State Spirit and Website winners. The *Nuntius* also placed.
- b. For the Ludi and SCRAM service project, Rupert Chen has been planning a project based on sending letters to people who have impacted our lives positively. He has also been planning a service spotlight to encourage people to participate in community service.

- c. He has also been working on a website contest for California, similar to the NJCL contest. He has drafted a rubric for the contest, specifically for how the contest would be judged. Ms. Dobbie Vasquez asked whether we should support the National Competition rather than starting another competition at the state level that mirrors what NJCL offers. It was decided that the best course of action would be to ask those submitting to the state competition to also submit on the National level.

Cara Holden - (Miramonte High School) – Northern Representative (9:18)

- a. Ludi is planned to be virtual, on Saturday, November 14 from 9 am to 5 pm. Registration information will be sent by the end of next week. The deadline for registration is Saturday, November 7. Schools can pay via the Miramonte Web store or by check. She estimates that the cost will be around \$10.
- b. Cara shared the schedule and explained each activity, including the STEM challenge, escape rooms, and a scavenger hunt. Potential ideas for the STEM challenge were simple challenges using common items like paper and tape, such as making Roman columns.
- c. Mr. Jon Gumz volunteered SCL to help out with Ludi and SCRAM. Mr. Matt Davis asked specifically for help with Zoom, as that has been difficult with parents and students.
- d. For Certamen, it will be competitive instead of Open. There won't be finals; instead, points will be totalled and the winner will be whoever has the most points.
- e. Cara had a question about who would be allowed to host Zooms. She wanted to know if only adults would be hosting, or if students can host Zooms. Mr. Davis responded that there would need to be an adult in each room, possibly two. Elizabeth Casey recommended having students be co-hosts as well as adults, so that the student who may know more about the event could handle the logistics. Ms. Altieri recommended that parents not be asked to lead Zooms.

Meghana Krishnan - (University High School) – Southern Representative (9:40)

- a. SCRAM is scheduled for Saturday, November 21, from 8 am to 4:30 pm. All materials are to be released by October 9. She has made a tentative schedule, which she shared with the group. She introduced new online gaming competitions for students and the service project, both of which would run all-day.
- b. Elizabeth Casey requested that she be able to host an election workshop for students interested in running in the spring. Meghana said that she would add it to the schedule.
- c. Meghana explained the scavenger hunt- she plans on possibly using Google Earth or Wikipedia. Dr. Brian Briggs asked about the possibility of having scavenger hunts throughout the day. Ms. Dobbie Vasquez recommended that the scavenger hunt be partially or fully offline (ie. finding things throughout the house).

Sonia Agarwal & Ahna Kim - (Menlo School) – Convention Presidents (9:52)

- a. State convention is going to be held virtually this year.
- b. Ahna Kim began by asking SCL how sports went at Nationals. Mr. Jordan Lee said that having submissions for sporting contests was much easier than live submissions. Ahna Kim said that she was planning on possibly doing push-ups, jumprope, and other sporting competitions like that. Ms. Dobbie Vasquez mentioned that it could possibly be difficult for students to prepare videos. She strongly recommended that students participate live instead of in videos, and Mr. Jordan Lee agreed.
- c. Sonia Agarwal asked how much they should charge, as students wouldn't have food and other amenities they normally had. Kaleigh Ruegg recommended that they give ribbons, and possibly trophies. Ms. Dobbie Vasquez said that they had been planning to give certificates to individual students, and trophies to schools, but the consensus was that the kids missed the ribbons at nationals. It will mean charging a little more per person for ribbons and trophies.
- d. Sonia Agarwal discussed the need for a Technology Waiver for students to be recorded. Cara Holden said that they would be collecting a form similar for Ludi and SCRAM.
- e. Ahna Kim asked for a single convention president email instead of "convention president 1" and "convention president 2". Because Kabir Ramzan was not at the meeting, she said she would email him.
- f. Sonia Agarwal asked if they should include sight reading. Although NJCL didn't host it, the convention presidents are confident that they can pull it off. Ms. Dobbie Vasquez recommended

putting students in a breakout room for a set time (such as 1 minute) with the judges there and then asking them to recite the passage in front of the same judges. That would avoid holding rooms.

- g. Sonia Agarwal asked if they could judge Latin Oratory live instead of video submissions. Kaleigh Ruegg and Sadie Almgren both supported the idea, saying that similar events such as theatre submissions, have been going well live over Zoom.
- h. Rupert Chen was asked what he planned to do for the service project. He said that he was planning on waiting until closer to the convention to see what organizations may need aid the most at the time.
- i. Ahna Kim discussed the STEM challenge, specifically when they should tell them what the challenge is. Ms. Dobbie Vasquez said that because some students aren't able to buy supplies, they should be told day-of, and that Ludi and SCRAM would be models to follow.

Ava Tynan - (St. Ignatius College Preparatory) – 1st Vice President (not present)

- a. Ava Tynan has been working on community engagement, publicity, recruiting, and miscellaneous events.
- b. For Community Engagement, she has made monthly themes for clubs to submit, such as dressing up in togas or mythological characters. She has also been working on JCL buddies, a system that would pair new JCLers with older members based on their interests and personalities. This would hopefully kindle new friendships during this virtual time and give people a friendly face on Zoom activities.
- c. For Publicity, she has been trying to collect photographs of other submissions to add to the example page. She is planning to start giving ideas for virtual publicity events on the CAJCL instagram each month.
- d. For Recruiting, she has compiled a list of all the schools the NLE provided, that have previously shown an interest in JCL, or that were previously in JCL but stopped renewing membership. She plans to focus closely on schools that showed great interest but could not commit because of financial reasons or lack of student interest. Because the prices of Ludi and SCRAM are decreased this year, she hopes that those schools will be more likely to test out the CAJCL's events as they will cost less and not require transportation. Additionally, she received feedback from the SCL survey about life after JCL, which is included in the initial email to schools. Finally, she will be reaching out again to the self-taught student who emailed the board interested in joining as a member at large.
- e. For miscellaneous events, she has helped a University High School student, Andrew Bota, with his project of contacting and meeting with state representatives about the lack of classics in schools and funding for classics programs. She has also been planning to start a middle school classics program with Andrew for students across the state.

Elizabeth Casey - (Sage Hill School) – Parliamentarian (10:10)

- a. Elizabeth Casey requested that students running for office film a short video as well as giving speeches. It wouldn't replace the speeches, but be released in the voter information guide, which is released after the speeches.
- b. Elizabeth requested that candidates be allowed to campaign virtually, at least for this year. She would like to use the JCL instagram for this. Sadie Almgren brought up the idea of an Instagram takeover, where students would be asked questions on Instagram stories for a day. Ms. Lisa Masoni requested that materials be posted on the website, as students under 13 cannot use Instagram.
- c. Elizabeth Casey requested that the counting of votes be virtual and counted online. It would eliminate human error and physical labor in counting votes. Dr. Brian Briggs recommended a Google Form.
- d. Elizabeth Casey asked for input regarding the election questions that she is changing. The questions are being changed due to outdated wording.
- e. Elizabeth Casey requested a Zoom meeting in February with the prospective officers, similar to a Q&A. This would encourage students to run for office.

Chaerim Kim-Worthington - (Harvard-Westlake School) – Secretary (10:25)

- a. Chaerim Kim-Worthington took minutes at the May meeting, which were uploaded to the website and emailed to the board.
- b. Additionally, she took minutes during fellowship meetings at NJCL and posted abridged versions of them on the CAJCL instagram account.
- c. She is preparing to write her article in the *Nuntius*.
- d. She also requested that she be able to make abridged versions of the minutes to post for this meeting and following meetings. This request was granted.

Sadie Almgren - (Menlo-Atherton High School) – Historian (10:30)

- a. Sadie Almgren took many photos and videos at Nationals and has a sizable amount of screenshots. She has made a compilation video of Nationals, which she has posted on Instagram. She has been running the Photo of the Month and the Iocus contest, which have both been successful.
- b. She also designed, ordered, and shipped out the officer hoodies. She was commended on her design and hard work.
- c. Sadie wanted the scrapbook theme to follow the NJCL theme, “*sibi quisque ruri metit*”. She is interpreting the theme as “Each one makes their own garden to make the world a better place”. She plans on hand-drawing and hand-writing many elements of the scrapbook.
- d. Dr. Brian Briggs asked if the scrapbooks entered in state competitions would be digital. Ms. Lisa Masoni said yes.

Kaleigh Ruegg - (St. Ignatius College Preparatory) – Nuntius Editor (10:35)

- a. Kaleigh Ruegg is in the final stages of the *Nuntius* for fall. She expects to give it out in the beginning of October. She discussed sponsor shoutouts in the *Nuntius* and other changes that would be similar to Nationals.
- b. The board commended her on her efforts.

Kabir Ramzan - (Harker School) – Webmaster (10:37)

- a. Kabir was absent at this time, but later emailed his officer report. During the past few months, he made many changes to the website, including updating the bulletin, board, member, contest, and event pages, and editing the website styling and page structure for consistency. He also created CAJCL zoom backgrounds.
- b. He wanted to update the logo, and this was discussed at 11:34 during the new business time.

V. 2020 Convention Financial Report – Josh Davis (10:37)

- a. The cancelled state convention registered 61 chaperones, 28 SCL members, 32 schools, 988 delegates, 35 sponsors, and a total of 124 adults.
- b. The gross amount made was \$93,498. \$78,798 was refunded to students and schools, leaving \$14,708. University High School made deposits of over \$14,000 and spent around \$2,500 on miscellaneous items. In total, University High JCL made \$6,000, which they will be giving to the CAJCL.
- c. Ms. Grace Curcio commended him on the promptness of checks. Additionally, John Altieri was commended for his hard work and dedication to the CAJCL.

VI. State Chair Report – Martha Altieri (10:45)

CAJCL Registration

- a. The CAJCL registration went out on Tuesday. We added a new feature - the ability to pay online via credit card or PayPal. Within the hour, Westridge School joined with 72 members. The next day, Thatcher School joined with 18 members. We have 107 sponsored schools in the database.
- b. The CAJCL registration only goes to the main sponsor.

FileMaker & Filemaker Pro Host

- a. We've had a custom built database since 2016, which handles registration and membership. However, this version of the database is using outdated software, which will quickly be an issue. Ms. Lisa Masoni mentioned that her version of the database was lost, as was Mr. Matt Davis's. Mr. Josh Davis has a version of the hardware, which will be sent to Mr. Matt Davis and then Ms. Lisa Masoni. Anything beyond Version 14 of Filemaker will not work with FMP Host.

- b. The CAJCL is currently paying \$39.99 a month, and if the system is updated, the cost would increase three or fourfold.

Master School List

- a. Only 3 emails that Ms. Altieri sent bounced: Hilltop High School, Tustin High School, and Los Altos High School. One school, Temecula Prep, was previously a large delegation, but when Ms. Altieri emailed, a message was sent that the email address no longer exists.
- b. There is a new school registered to join, Chesterton Academy (which is possibly a homeschool).

Nationals

- a. CAJCL had great participation at Nationals: 42 delegates, 4 sponsors, 5 SCL members, and Ms. Altieri all came.
- b. Our delegation represented 12 schools in total.
- c. Rupert Chen ran the nightly fellowship and was commended for his excellent work.

VII. SCL Report – Jordan Lee (10:58)

- a. Mr. Jordan Lee has already introduced the new SCL board to the CAJCL board via email. He sent in a welcome letter in the *Nuntius* and wrote introductions for the board. He will be publishing the first letter of the SCL league this weekend. For the first time, CASCL has appointed a parliamentarian. This was to follow the structure that NSCL currently uses. He also updated the CASCL membership sheet to make sure that current members align with NSCL registration. He created an official sign-up list for prospective NSCL members. Additionally, Ms. Nia Lekan was appointed to the NSCL board.
- b. CASCL has had two board meetings thus far, at which they discussed how to go forth in the academic year. The CASCL's main goal is to help out CAJCL in any way possible. He plans to look for options to help with Ludi and SCRAM sports (such as live pushups or esports) as well as the state convention.
- c. Mr. Lee asked what was the best way to hold mixers with high school seniors. In the past, SCL has been tentative to hold mixers because the seniors are minors. Mr. Jon Gumz answered that in-person hangouts were used normally, but they plan on switching to virtual hangouts. The SCL is currently looking to do a Halloween virtual costume mixer. This would be an opportunity to recruit people in college as well as high school seniors.

VIII. CAJCL Scholarship Report – Katie Robinson (11:05)

- a. The CAJCL's fiscal year starts on May 1. We began the year with a balance of \$28,376.48. Over the summer, the CAJCL had one expenditure, which was paying Kiana Hu's scholarship, making the balance \$26,376.48. There were two deposits in August: SCL sent \$300, and there was a donation of \$2,190 from the CAJCL membership donation sent by Ms. Masoni. The current total of the account is \$28,866.48.
- b. Ms. Katie Robinson updated the CAJCL website with fliers for the scholarship program and contact information. Important due dates to know this year are March 13 for postmarking and March 20 for all electronic submissions. This past year, everything was done electronically.
- c. There are three scholarships expiring: Nicholas Duran, Justin Sun, Danielle Valez. It was confirmed that Danielle will not claim her scholarship. The next cohort, expiring next summer, is Zara Hassanian and Jordan Lee. The five 2020 winners of the scholarship will be announced in the *Nuntius*.

IX. Certamen Report – Brian Briggs (11:20)

- a. Both Ludi (11/14) and Scram (11/21) will be competitive this year.
- b. CARCER will be held on 2/27 or 3/6.
 - i. Carcer will be held fully online this year. The current plan is to combine the North and South, as it will be virtual. The tentative possibility is that multiple teams will be allowed per level per school. Each Zoom room will need one reader and two scorekeepers.
 - ii. The advantages and disadvantages of using Zoom vs. Discord were briefly discussed. Because Zoom is used on the national level, CAJCL expects to use Zoom.
- c. Other certamen tournaments:

- i. Long Island E-Certamen hosts events frequently. The events are held over Discord and more information can be found at [this](#) link.
- ii. An advanced California Certamen tournament is being discussed, led by Melody Tang from Harvard-Westlake. The tournament is in its preliminary stages currently.
- iii. Princeton Certamen will happen on 2/21/2021, via Zoom.
- iv. Tournaments with unknown statuses are Crossroads, Duke, Harvard, and Stanford.

X. Treasurer Report – Lisa Masoni (11:32)

- a. In terms of membership, a few new schools have entered via the new PaPpal method.
- b. The CAJCL has had very few financial transactions since the last meeting, but the report will be sent out at a later time.

XI. New Business & Next Meeting Date (11:34)

- a. CAJCL Logo
 - i. Over the summer, Kieran Chung updated the logo to include the A in CAJCL. Currently, the logo is on the front page of the website. Ms. Lisa Masoni suggested we begin using the black and white, fixed version.
 - ii. The consensus was to not use the new logos, but to change the old logo to include to A. The board voted on whether to add the A and use the old logo. Rupert Chen moved to vote on the logo, and Elizabeth Casey seconded. The motion passed unanimously.
- b. Massachusetts JCL
 - i. Massachusetts JCL is hosting an October 24 Classics Day. The event is open to all JCLers.
 - ii. More information about it can be found [here](#).
- c. Next meeting Date
 - i. The next meeting will be held January 9 at 9:00 am.

XII. Adjournment – Rupert Chen (11:58)

- a. Rupert Chen asked for a motion to adjourn.
- b. Rupert Chen moved to adjourn, and Elizabeth Casey seconded. The motion passed unanimously.
- c. The meeting was adjourned at 11:59 am.

Respectfully submitted,
Chaerim Kim-Worthington
CAJCL Secretary, 2020-2021