

CASCL Boarding Meeting
7/2/22; 7:00 PM - 8:11 PM

I. Meeting attendance

- A. **Advisors:** Jon Gumz & Jordan Lee (present)
- B. **President:** Sofia Abolfathi (present)
- C. **Vice President:** Kevin Corrigan (present)
- D. **Secretary:** Katrina Watson (present)
- E. **Webmaster:** Vernetta Huang (present)
- F. **JCL Liaison:** Gil Peled (absent)

II. Filling office of parliamentarian (state of emergency)

- A. Could do a Google form for people to be nominated or nominate themselves for the position
 - 1. Followed by interview process
- B. Timeline
 - 1. Sofia will work on creating the form for Parliamentarian submission
 - 2. Start advertising the position now
 - 3. Send out form ASAP, close end of July, early August
 - a) Tentatively hold interviews 8/3 and 8/4
 - b) Decisions ideally by the summer mixer
 - (1) Gives us time to plan August board meeting (8/27 @ 7 PM as of today, subject to change)

III. Orders of Business

- A. Make google form for Parliamentarian position
- B. Asking about feedback from returning board members
 - 1. Want ideas about transitioning from online to in-person
 - 2. Kevin
 - a) Have to do better about not waiting until the last minute
 - (1) Coordinating with reps, sponsors, hosts
 - (2) Participation online was similar to in-person years
 - (a) Be mindful about amount of SCL involvement and coordination in-person events
 - 3. Katrina
 - a) More prior information about Certamen tournaments
 - (1) When they are, information for people to register, expected contribution
 - b) Sofia suggested emailing out important dates for the year like conventions, tournaments, etc. through mailing list

4. Vernetta
 - a) Seconds idea about sending email about important dates
5. Jon
 - a) Suggests planning ahead and having assignments for what people are covering what events
 - (1) Easier to know where people are if they are assigned to specific spots
 - (2) Harder to organize in-person than online
 - (3) People can sign up for specific events to cover (Google form) which will be used for assigning roles
 - (4) Talking about fall and winter planning meetings to organize for upcoming conventions
 - (a) Hard if host schools set assignments, better to be proactive about this

IV. Upcoming dates

- A. Summer mixer(s)
 1. Ideas
 - a) Potluck, BBQ, beach day, lunch, museum day
 - b) Most popular was potluck
 - (1) Bill Barber Park with food, can use grills there
 2. Give weeks notice for date
 - a) Potentially end of July, start of August for SoCal hangout
 - (1) Agreed upon date: 8/6/2022
 - b) Put feeler out for secondary and tertiary members
 3. Time
 - a) Afternoon thing
 - (1) 1-4 PM
 4. Advertise
 - a) Start 2+ weeks ahead of the event (7/18), talk to people about it before then
 - b) Have a countdown for the event on the Instagram
- B. August board meeting
 1. 8/27 @ 7 PM
- C. Pre-regionals mixers
 1. Hit up people going to SCRAM and/or Ludi
 2. Helps build excitement about events
 3. Could encourage people to attend SCRAM, Ludi, and participate in general
 4. Figure out meeting date after SCRAM date is announced

- D. Event (with JCLers) coming up is SCRAM
 - 1. SCRAM
 - a) No official date/location heard yet
 - (1) Jon will follow up on this
 - b) Assumed to be in-person, not yet officially announced
 - 2. Ludi is 10/22 at St. Ignatius
 - 3. Convention is 3/31-4/1 at Miramonte

V. Encouraging participation

- A. Hangouts throughout the year to encourage engagement
- B. Getting people to RSVP to things
 - 1. Gives a headcount
 - 2. Know if we need to encourage commitment from SCLers
- C. Each person/officer reaches out to people they know

VI. Updating [CAJCL website](#) with SCL Board members

- A. Vernetta can talk to Gil about how to do it
- B. Can get creative about what to add on there
 - 1. Bare minimum is name, school, and picture
 - 2. Also tend to have a fun introduction/questions
- C. Vernetta will send out a Google form for us to enter information into
 - 1. Officers can keep what they have, update it, and new officers give their information

VII. Things to try

- A. Officers set a goal that makes sense in the realm of their duty or something new to try
 - 1. Try to have it by September board meeting
 - a) Email it to advisor email, saying what you want to work on
 - 2. Tracking progress over smaller intervals, gives officers focus
- B. Discuss attendance policy
 - 1. General rule: removed from office after 2 unexcused absences, removed from office after 3 absences
 - 2. Try to have better communication for meeting and events (not be so last minute)
 - a) Give 24 hour reminder of events
 - 3. Kevin suggests proposing a date for a meeting rather than having people submit their personal availability
 - a) If date doesn't work for the majority, then reschedule
 - b) Agreed to adopt this policy
- C. Update presidential handbook
 - 1. Consider making one for each officer
 - 2. Update existing presidential one (from 2016?)

D. Instagram

1. Posting is usually done by whoever has the least responsibility
 - a) Sofia will ask in the group chat for someone to make an infographic
2. When DMing, sign your name

VIII. Things that need to be done

- A. Update email list with new members
- B. Send out Letter of the League
 1. Sofia will work on
 2. Advertise upcoming events